

The regular monthly meeting of the Town of Denmark Town Board was held on April 21, 2025, at 6:00pm, at the Town of Denmark municipal building.

The meeting was called to order at 6:00pm by Deputy Supervisor Fred Wadsworth. Those present recited the Pledge of Allegiance.

Clerk Greene completed a roll call for attendance of the Town Board as follows:

Councilmember Fred Wadsworth	present
Councilmember Frank Fazio	present
Councilmember Peter Jones	present
Councilmember Darlene Rowsam	absent
Supervisor Scott Doyle	absent

Also present:

Town Clerk Prudence Greene
Supt. of Highways Pat Mahar
Dep Supt. of Highways James Der
DCO Lindsay Hess
RACOG- Patrick Brady

Councilmember Fazio made a motion, seconded by Councilmember Jones to approve the minutes of March 17, 2025 as written by Clerk Greene. Vote recorded as 3 ayes, 0 no, 2 absent.

Councilmember Fazio made a motion, seconded for adoption by Councilmember Jones to approve the agenda. Vote recorded as 3 ayes, 0 no, 2 absent.

Reports of Departments:

Supervisor’s Report: The Town Board was provided with financial reports including reconciliation of all accounts and budget vs. actual reports for March 2025 prior to the meeting. The NYCLASS accounts realized \$7549.49 in interest in March bringing the YTD income to \$17,074.58.

Discussion was held about necessary budget transfers.

Councilmember Fazio offered a resolution, seconded by for adoption by Councilmember Wadsworth as follows:

Resolution 32 of 2025: Transfer of Funds to A1910.1, A3510.12, A3610.42, and DA 9050.8.

The Town of Denmark Town Board does hereby authorize the following budget transfers:

From	To	Amount
A1220.1 Supervisor Salary	A1910.4 Contractual Unallocated Insurance	\$1477.00

From	To	Amount
A1220.1 Supervisor Salary	A3510.12 Payroll Deputy Dog Control Officer	\$300.00

From	To	Amount
A1220.1 Supervisor Salary	A3610.42 Contractual Board of Assessment Review Other	\$30.00

From	To	Amount
A1220.1 Supervisor Salary	DA9050.8 Employee Benefits Unemployment Insurance	\$522.16

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 32 of 2025 adopted 04.21.2025.

The Justice Audits of 2024 have been completed for Justice Dunn and Justice Hancock.

Councilmember Jones offered a resolution, seconded by Councilmember Wadsworth as follows:

Resolution 33 of 2025: Justice Court audit of 2024

The Town of Denmark Town Board hereby acknowledges that the annual audit of the Town of Denmark Court’s 2024 records for Justice Sandra Dunn was completed on 02.20.2025 by Councilmember Rowsam and Councilmen Jones and for Justice Jason Hancock was completed on 03.26.2025 by Councilman Fazio and Supervisor Doyle.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 33 of 2025 adopted 04.21.2025.

The Town Board will be holding a workshop with Rob Zereillo on May 5, 2025 at 5 PM. Mr. Zereillo is from Liberty Electric, and he will discuss the electric heat pad system proposed for the for the upper-level sidewalk.

The new salt shed is nearly done being built. A bill Included on the general fund abstract in the amount of \$74,299.65 is a 15% payment for Hybrid Building Solutions. The balance of \$49,533.10 will be billed when the project is completed.

The Town Board is thankful for the work the Highway Department & Superintendent have done on the electrical installation for the new salt shed.

Town Clerk

Clerk Greene provided copies of her monthly Clerk Report and Tax Collector Report. Clerk Greene explained an issue with a bounced check in the amount of \$60.00 that was not reported to her by the bank until after she had received the bank statement and done the monthly reconciliation of her accounts. She provided an amended report to the Town Board showing a decrease in revenue from dog licenses due to the bounced check and she reissued her check to the Supervisor to reflect that change.

Clerk Greene reviewed the General Fund, Water District 1, and Highway Fund Abstracts with the Town Board.

Councilmember Fazio offered a resolution, seconded for adoption by Councilmember Jones as follows:

Resolution 34 of 2025: Water District #1 Abstract 115, Dated April 21, 2025

The Town of Denmark Town Board approves payments of Water District Abstract 115, Dated **April 21, 2025**. Claims # 3-5, Abstract total \$7,357.14.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 34 of 2025 adopted 04.21.2025.

Councilmember Jones offered a resolution, seconded by Councilmember Fazio as follows:

Resolution 35 of 2025: General Fund Abstract 690, Dated April 21, 2025

The Town of Denmark Town Board approves payments of General Fund Abstract 690, Dated **April 21, 2025**. Paid prior claim 75 for \$78,154.00, Claims # 76 – 98 totaling claims \$84,443.24, Abstract total \$162,597.24.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 35 of 2025 adopted 04.21.2025.

Councilmember Wadsworth offered a resolution, seconded by Councilmember Fazio as follows:

Resolution _36_ of 2025: Highway Abstract 733, Dated April 21, 2025

The Town of Denmark Town Board approves payments of Highway Department Abstract #733, Dated **April 21, 2025**. Claims # 41 - 61, Abstract total \$11,603.48.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 36 of 2025 adopted 04.21.2025.

DCO Hess was in attendance and provided her Dog Control Report for March. She also spoke about the fact that the Countryside Veterinary Clinic no longer has emergency care overnight. There is no care available from 11pm – 7am. Watertown Animal Hospital may be interested in providing that care. DCO Hess will be at the May 19, 2025 meeting of this Board to further discuss the issue.

A brief discussion was held on a dangerous dog complaint and court case earlier this month. The matter was adjudicated by Town Justice Sandra Dunn. Justice Dunn and DCO Hess met with the owner of the dog prior to the dog being released from the SPCA to ensure that all the restrictions imposed by Judge Dunn are complied with.

Patrick Brady reviewed the RACOG Report for April 2025 with the Town Board.

Correspondence

- A letter was received from Assessor Vargulick informing the Town Board of his intent to leave his position 09.29.2025.
- A letter was received from Eastern Shore Insurance explaining a partial refund of \$198.00. The money has been deposited and applied to budget line A1910.4.
- A letter and information from the NYS Native American Burial Site Review Committee was received and provided to the Town Board.

Superintendent of Highways & Special Districts

Supt. Mahar provided his monthly voucher report and provided an update on department activities including electrical work and block placement in the new salt shed, late season plowing and preparation for the summer roadside mowing. The department will begin to work on culverts on the Merz and Vorce Roads in preparation for summer road work.

Supt. Mahar requested that the Town Board sign the Agreement for the Expenditure of Highway Moneys (Section 284) agreement. At this time, the NYS Budget has not been passed so the agreement only includes the money budgeted by the Town. After the new budget is adopted Supt, Mahar will use that information to prepare an amendment to the agreement to include CHIPS, PaveNY and any other NYS funds allocated to the Town.

A brief discussion was held about highway department equipment including the 1979 Mack truck, the Western Star trucks and the 1999 International truck.

Councilmember Wadsworth offered a resolution, seconded for adoption by Councilmember Jones as follows:

Resolution _37_ of 2025: Section 284 Agreement for the Expenditure of Highway Moneys

The Town of Denmark Town Board does hereby accept and approve the following Section 284 Agreement for the Expenditure of Highway Moneys as follows:

AGREEMENT between the Town Superintendent of the Town of Denmark, Lewis County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

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1. GENERAL REPAIRS. The sum of \$ 150,000 shall be set aside to be expended for primary work and general repairs upon 35.01 center line miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at Roberts Road and leading to County Route 55, a distance of 1.0 miles, there shall be expended not over the sum of \$121,000 + / -.

Type	<u>Reprofile and surface.</u>
Width of traveled surface	<u>22'</u>
Thickness	<u>3"</u>
Subbase	<u>6"</u>

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 37 of 2025 adopted 04.21.2025.

Further discussion was held on the potential declaration of 1979 Mack V Plow as surplus. Supt. Mahar noted that if the 1979 Mack V Plow is sold there will not be a backup until the new truck is delivered.

Councilmember Fazio offered a resolution, which was then seconded by Councilmember Jones as follows:

Resolution _38_ of 2025: Declaration of 1979 Mack V Plow as surplus: The Town of Denmark has a 1979 Mack V Plow that is no longer of use to the Town of Denmark and the Town Board of the Town of Denmark wish to declare it as a surplus item; and WHEREAS the Town Board believes that a wider group of potential buyers will see the item if it is posted on the Auctions International website, it is hereby RESOLVED, that the Town of Denmark declares the 1979 Mack V Plow turn as surplus; and it is further RESOLVED, that the surplus item will be listed for sale on Auctions International with the winning bid to be accepted at the May 19, 2025, meeting of the Town Board.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 38 of 2025 adopted 04.21.2025.

Discussion on getting rid of several old plow units, and culverts, transferring any funds received to the equipment fund. Councilmember Fazio made a motion to table further discussion of this matter until the May 19, 2025 meeting. Councilmember Jones seconded his motion. Vote recorded as 3 Aye, 0 No, 2 Absent.

Discussion was held about declaring the old Samsung copier as surplus so it can be disposed of at the transfer station.

Councilmember Fazio offered a resolution, seconded for adoption by Councilmember Jones as follows:

Resolution _39_ of 2025: Declaration of Samsung MultiXpress K4250LX copier as surplus

The Town of Denmark Town Board does acknowledge that the Samsung MultiXpress K4250LX is no longer working and hereby declares that it is surplus equipment and may be disposed of at an appropriate facility.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 39 of 2025 adopted 04.21.2025.

Old Business

Clerk Greene reported that the Comprehensive Plan Committee did not meet in March, the meeting was postponed until April 17, 2025.

Supervisor Doyle has contacted the NYS Dept of Labor about boiler repairs & maintenance, building & contracting, and the construction process for the planned sidewalk and parking lot improvement project to receive project numbers and wage schedules for prevailing wage.

The registration deadline for .gov domains has changed. Supervisor Doyle has been communicating with Brian Phelps from RACOG. Mr. Phelps has explained that RACOG can only register so many domains at a time, and he would like to begin the process for Denmark this summer.

Councilmember Wadsworth offered a resolution, seconded for adoption by Councilmember Fazio as follows:

Resolution _40_ of 2025: Authority to register new domain address.

The Town of Denmark Board hereby authorizes Town Supervisor Scott Doyle to send a letter on Town letterhead to RACOG authorizing the establishment & registering of “townofdenmarkny.gov” as the Towns new domain address.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 40 of 2025 adopted 04.21.2025.

New Business

Discussion was held on the ABS Contract for Superintendent of Highways copier.

Councilmember Jones offered a resolution, seconded for adoption by Councilmember Fazio as follows:

Resolution _41_ of 2025: Contract SC11290-01 with Advanced Business Systems.

The Town of Denmark Board hereby authorizes Supervisor Scott Doyle to sign a contract SC11290-01 with Advanced Business Systems for a rate of \$309.12 for 04/01/2025 – 03/31/2026.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 41 of 2025 adopted 04.21.2025.

The Town Board reviewed a Munn Mechanical Service Agreement Contract May 1, 2025 through April 30, 2026 for maintenance of the boiler and HVAC systems.

Councilmember Fazio offered a resolution, seconded for adoption by Councilmember Jones as follows:

Resolution _42_ of 2025: Maintenance Contract for Boilers & HVAC System.

The Town of Denmark Town Board approves the annual preventative maintenance contract for Boilers & HVAC systems for \$2,000.00 with Munn Mechanical for the period May 1, 2025, through April 30, 2026. This cost will be covered by A5132.4 Garage Contractual.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 42 of 2025 adopted 04.21.2025.

The Town Board reviewed a quote from Miller Turf Spraying for weed control at the water tower in June.

Councilmember Wadsworth offered a resolution, seconded for adoption by Councilmember Fazio as follows:

Resolution _43_ of 2025: Miller Turf Quote.

The Town of Denmark Town Board approves a quote from Millers Turf in the amount of \$300.00 for vegetation control at the site of the Denmark Water Tower.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
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Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 43 of 2025 adopted 04.21.2025.

Supervisor Doyle has requested that the Town Board, Highway Superintendent, Highway Department employees, Clerk Greene and representatives from Hybrid Building Solutions participate in a ribbon cutting, photo op and press release for the completion of the salt shed / Water Quality Improvement Project. Discussion was held. It was decided that those wishing to participate will be present on 05.05.2025 at 4pm.

Rick Furgison’s estimate to fix the lawn for the upcoming mowing season as requested by Supervisor Doyle has been received. Mr. Furgison’s quote was in the amount of \$900.00.

Councilmember Jones offered a resolution, seconded by Councilmember Wadsworth as follows:

Resolution _44_ of 2025: Lawn Repair Estimate:

The Town of Denmark Town Board does hereby approve the estimate submitted by Richard Furgison in the amount of \$900.00 for 2025, for lawn mowing repairs for damage done by the winter plowing & electrical service entrance for the salt barn.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 44 of 2025 adopted 04.21.2025.

Discussion was held on the Supervisor’s Salary. Supervisor Doyle has agreed to accept a salary for his position this year but would like to receive \$1,150.00 monthly instead of the \$692.31 biweekly that was approved on the 2025 salary schedule in December of 2024. If approved this would mean that he would be paid \$9,200.00 in 2025 not the \$18,000.00 that was budgeted.

Councilmember Jones offered a resolution, seconded by Councilmember Wadsworth as follows:

Resolution _45_ of 2025: Supervisor Salary Adjustment

The Town of Denmark Board hereby approves the Supervisor’s request that the monthly salary be decreased to \$1,150/month for the months of April – December 2025, for a total salary of \$10,350 for budget year 2025. The salary listed in the budget will remain \$18,000 annually for 2025.

Roll call vote recorded as follows:

Councilmember Wadsworth	Aye
Councilmember Fazio	Aye
Councilmember Jones	Aye
Councilmember Rowsam	Absent
Supervisor Doyle	Absent

Resolution 45 of 2025 adopted 04.21.2025.

Councilmember Jones asked Supt. Mahar if the old salt shed will be reused in some way. Supt. Mahar reported that no decisions have been made at this time.

Executive Session

At this time, 6:37pm, Councilmember Wadsworth made a motion to enter an Executive Session to discuss a legal matter and his motion was seconded by Councilmember Jones. Vote recorded as 3 Aye, 0 No, 2 Absent.

Clerk Greene was asked to stay for the Executive Session. Supt. Mahar, Deputy Supt. Der, DCO Hess, and Patrick Brady all exited the meeting.

Councilmember Wadsworth made a motion to exit the Executive Session and Councilmember Jones seconded the motion. Vote recorded as 3 Aye, 0 No, 2 Absent.

The meeting resumed at 6:41pm. No one reentered the meeting.

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As there was no further business before the Board, Councilmember Wadsworth made a motion to adjourn the meeting and Councilmember Jones seconded the motion. Vote recorded as 3 Aye, 0 No, 2 Absent.

Meeting ended at 6:41pm.

Prudence L. Greene
Town of Denmark
Town Clerk

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