

Town of Denmark Agenda
January 21, 2025

Meeting Called to Order at 6:00 PM
Pledge – Led by Supervisor Doyle
Roll Call –Town Clerk Prudence Greene

Approval of December 16, 2024 Meeting Minutes
Approval of tonight's agenda
Public Privilege of the Floor

Reports of Departments:

A. Supervisor's Report

- a. North Country CPA – Financials
- b. NYCLASS Interest Income for November was \$3498.09, YTD Interest Income is \$75,841.41. As comparison for the year 2023, we had \$55582.19.
 - 1: General Fund Interest 2024 - \$41,525.98
 - 2: Highway Fund Interest 2024 - \$27794.22
 - 3: Water District Interest 2024 - \$1,960.11
 - 4: Cemetery Res Interest 2024 - \$352.88
 - 5: Building Res Interest 2024 - \$1080.81
 - 6: Money Mark Interest 2024 - \$2606.37
 - 7: Highway Res Interest 2024 - \$521.04
- c. Clean Energy Communities (CEC) Grant in the amount of \$5,000.00 was approved and has been received. It is earmarked for Parking Lot Capital Project.
- d. Boiler Inspection was completed, we had a leaky pressure relief valve and that has been repaired.
- e. West Carthage Fire Department was here and KnoxBox has been installed.
- f. Our 2 Trucks on order, we were allowed into the \$5,000 discount program, so the price of the trucks dropped to \$150,776, instead of \$155,776.00. Total price each is \$310,802.00, instead of \$315,802.00.

B. Assessor Report – Bill Vargulick

a. Property Revaluation

Resolution ____ of 2025: Revaluation for the 2026 Tax Roll

The Town of Denmark Board authorizes Town of Denmark Assessor William Vargulick, to Perform a Revaluation for the 2026 Tax Roll.

At a regular meeting of the Town of Denmark Board held on the 21st of January 2025 the resolution was offered by _____ and seconded by _____.

Roll Call Vote

b. Plan for Cyclical Reassessments

Resolution ____ of 2025: Cyclical Reassessments

The Town of Denmark Board authorizes Town of Denmark Supervisor Doyle and Assessor Vargulick to sign an RP-1573_ACR-P form to commit t cyclical reassessments of properties in the Town of Denmark for the years 2026 – 2030.

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- C. Town Clerk
 - a. Clerk's Report
 - b. Review of General Fund and Highway Fund Abstracts

Resolution ____ of 2025: General Fund Abstract 687, Dated January 21, 2025

The Town of Denmark Town Board approves payments of General Fund Abstract 687, Dated January 21, 2025. Claims # 1 - 28, Total of paid prior claims \$34,292.00, Total of new claims \$21,012.42, Abstract total \$55,304.42.

Roll call vote.

Resolution ____ of 2025: Highway Abstract 730, Dated January 21, 2025

The Town of Denmark Town Board approves payments of Highway Department Abstract #730, Dated January 21, 2025. Claims # 1-14, Abstract total \$45,387.79.

Roll call vote.

- c. Dog Control Report for December – Lindsey Hess
 - d. RACOG Report for January 2025
 - e. Correspondence
 - i. 34th Annual Local Government Conference 4/1/2025, preregister by 2/28/2025.
 - ii. Letter from Justices Dunn and Hancock
 - iii. Letter from Lewis County Treasurer Eric Virkler, 2024 Mortgage tax \$30,330.03.
 - iv. Information from the Association of Towns annual conference
- C. Superintendent of Highways & Special Districts – Superintendent Mahar
 - a. Voucher report
 - b. Update on department activities
- D. Old Business
 - a. Discussion on water billing tied with Village of Copenhagen.
 - i. No IMA needed
 - ii. Switch to quarterly billing –
 - iii. Local Law Change: Resolution attached
 - iv. Letter to Residents (in packet). Motion to send the letter
 - b. Comprehensive Plan Update
 - c. Bailiff– Clerk Greene

Resolution ____ of 2025: Appointment of Bailiff Marcus P. Miller

The Town of Denmark Town Board does hereby appoint Marcus P. Miller as a Bailiff for the Town of Denmark Town Court from 1/22/2025 – 12/31/2025.

Roll call vote.

- d. WQIP Salt Barn Grant Update - Scott

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- E. New Business
 - a. Highway Department Employee's & Superintendent have offered ride along's to any board member, during stormy conditions.
 - b. Lewis County Shared Services Plan. Letter of Support, **Resolution**

RESOLUTION _____ of 2025: Town of Denmark to be a Co-Applicant for Lewis County's submission of a NYS DOS Local Government Efficiency Grant Program

AUTHORIZING THE TOWN OF DENMARK TO ACT AS A CO-APPLICANT WITH LEWIS COUNTY'S SUBMISSION OF A NYS DOS LOCAL GOVERNMENT EFFICIENCY GRANT PROGRAM APPLICATION

WHEREAS, the County of Lewis, as the applicant, and the Town of Denmark as the co-applicant, are eligible to apply for the 2024-2025 Local Government Efficiency Program administered by New York State Department of State and the Division of Local Government Services; and

WHEREAS, the Town of Denmark participated in the 2023 Lewis County Shared Services Plan (the Plan), which describes a shared need for a Jet/Vacuumping Machine and a Loader-Mounted Snowblower among the County of Lewis municipalities; and

WHEREAS, the Plan identified that a shared Jet/Vacuumping Machine can be used/deployed to any Town or Village in need of equipment to clean sewers and complete hydro excavation in-house versus contracting out the services for each municipality; and

WHEREAS, the Plan also identified the need for a Loader-Mounted Snowblower to be used/deployed to any Town or Village in need of snowbank removal; and WHEREAS, the Plan identified that the equipment will be purchased and managed by the Lewis County Highway Department; and

WHEREAS, the Lewis County Highway Superintendent has also identified the need for a shared Grapplesaw Truck to be used/deployed to any Town or Village in need, which can also be purchased and managed by the Lewis County Highway Department; and

WHEREAS, the NYS DOS Local Government Efficiency (LGE) Grant is provided to municipalities as a funding opportunity to expand or develop new local service delivery initiatives that will reduce the cost of current or future municipal operations and incorporate enhanced technologies and processes to modernize the delivery of local services. The LGE program requires that local governments work together in these efforts to meet the current and emerging needs of their constituents; and

WHEREAS, Lewis County, in collaboration with other Towns and Villages, would be eligible for up to \$1,250,000 in NYS DOS LGE funding to purchase a shared Jet/Vacuumping Machine, Loader-Mounted Snowblower, and Grapplesaw Truck and would need to commit to a 10% cash match.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board authorizes the inclusion of the Town of Denmark as a co-applicant in the

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submission of a NYS DOS Local Government Efficiency Grant Program application in an amount not to exceed \$1,250,000 towards the costs of the Loader-Mounted Snowblower, Grapplesaw Truck, and Jet/Vacuuming Machine with the 10% cash requirement being contributed by the County.

Section 2. That the Town of Denmark will act as a Co-applicant with the County of Lewis for the 2024-2025 Local Government Efficiency Program.

Section 3. The Board authorizes Supervisor Scott Doyle is hereby authorized to be included as the point of contact for the Town of Denmark.

Section 4. That this resolution shall take effect immediately.

Roll call vote.

D. Plow Package #2 for the second truck on order. This body is not yet ordered, and we need to pass a **resolution** for this.

Resolution ___ of 2025: Purchase of Viking Reversible Butterfly 2 Stage Scarper Plow and LH/Rh Wings, Sanding Body described in Quote # JS00000256-A (attached) for a total cost of \$160,026.00. The unit will be ordered through Allegiance Truck and be installed on Truck# 2 ordered on August 19, 2024.

The Town of Denmark Town Board does hereby authorize Supervisor Doyle to proceed with the purchase Viking Reversible Butterfly 2 Stage Scarper Plow and LH/Rh Wings, Sanding Body for arrival and payment in January of 2027.

Roll call vote.

1st SLATE of Resolutions (Year End Budget Transfers)

1. Resolution ___ of 2025: Transfer of Fund Balance from DB9060.8 to DB5110.1:

The Town of Denmark Town Board hereby directs that the following budget transfers be made in the 2024 budget:

From	Amount	To
DB9060.8 Medical Insurance	\$12,290.11	DB5110.1 Payroll Maint Roads

To cover the budget shortfall for Payroll – Maintenance of Roads.

2. Resolution ___ of 2025: Transfer of funds from DB5110.41 to DB5110.1:

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The Town of Denmark Town Board hereby directs that the following budget transfers be made in the 2024 budget:

From	Amount	To
DB5110.41 Cont Main Roads	\$3,202.12	DB5110.1 Payroll Maint Roads

To cover the budget shortfall for Contractual Road Improvements.

3. Resolution ____ of 2025: Transfer of funds from DB5110.41 to DB5112.4:

The Town of Denmark Town Board hereby directs that the following budget transfers be made in the 2024 budget:

From	Amount	To
DB5110.41 Cont. Main Roads	\$12,412.99	DB5112.4 Cont Road Impr

To cover the interfund transfer to Contractual Road Improvements

4. Resolution ____ of 2025: : Increase Revenue Budget Code B599N-Appropriated Fund Balance and Increase Expenditure Budget Code B9901-Interfund Transfer:

The Town of Denmark Town Board hereby directs that the following budget transfers be made in the 2024 budget:

From	Amount	To
B599N Fund Balance	\$35,088.00	B9901 Interfund Transfer

Increase Revenue Budget Code B599N Appropriated Fund Balance and Increase Expenditure Budget Code B9901 – Interfund Transfer

5. Resolution ____ of 2025: Transfer of funds from DB5031 to DB5112.4:

The Town of Denmark Town Board hereby directs that the following budget transfers be made in the 2024 budget:

Increase	Amount	Increase
DB5301 Interfund Transfer	\$35,088.00	DB5112.4 Cont – Road - Impr

To increase of DB5301 Interfund Transfer Revenue and an increase of DB5112.4 Contractual Road Improvement to cover budget shortfall

6. Resolution ____ of 2025: Transfer of funds from A1410.12 to A1410.4:

The Town of Denmark Town Board hereby directs that the following budget transfers be made in the 2024 budget:

From	Amount	To
A1410.12 Payroll Deputy Clerk	\$94.63	A1410.4 Contractual Town Clerk

To cover the budget shortfall for Contractual Town Clerk.

7. Resolution ____ of 2025: Transfer of funds from A9030.8 to A9060.8

The Town of Denmark Town Board hereby directs that the following budget transfers be made in the 2024 budget:

From	Amount	To
A9030.8 Social Security Medicare	\$988.68	A9060.8 Health Insurance

To cover the budget shortfall for Health Insurance.

8. Resolution ____ of 2025: Transfer of funds from SW915 to SW9030.8:

The Town of Denmark Town Board hereby directs that the following budget transfers be made in the 2024 budget:

From	Amount	To
SW8320.4 Contractual Source Supply	\$5.36	SW9030.8

To cover the budget shortfall for Social Security Medicare.

Roll Call Vote.

2nd SLATE of Resolutions

Resolution ____ of 2025: Dishonored check fee

The Town of Denmark Town Board hereby authorizes Town Clerk Prudence Greene to charge a \$20.00 fee for all dishonored checks paid to the Town of Denmark

Resolution ____ of 2025: Highway Department I-9's

The Town of Denmark Town Board hereby authorizes Patrick Mahar to review I-9 forms and sign as authorized representative for all Highway Department employees.

Resolution ____ of 2025: General Fund I-9's

The Town of Denmark Town Board hereby authorizes Prudence Greene to review I-9 forms and sign as authorized representative for all General Fund employees.

Resolution ____ of 2025: Designation of official newspapers

The Town of Denmark Town Board hereby names the Lewis County Journal & Republican and/or the Watertown Daily Times as the official newspapers for legal publications of the Town of Denmark for 2025.

Roll Call Vote.