

Notice of Public Hearing

Town of Denmark, New York

For the approval of an amendment of Village of Castorland Fire District 221 & 223C – Schedule A and the Town of Denmark, correcting an error found on Schedule A.

PLEASE TAKE NOTICE that the Town of Denmark will hold a Public Hearing on March 18, 2024, at 6:00pm at the town municipal building located at 3707 Roberts Road, Carthage, New York regarding correction of an error found on Schedule A of the Village of Castorland Fire District 221 contract for fire protection in 2024, having an Effective date of 1/01/2024 through 12/31/2024.

A copy of the Amended Schedule A is available for public inspection at the Town Clerk's Office, located at 3707 Roberts Road, Deer River, NY during regular business hours Monday – Thursday 9:30 – 4 and on the Town's website: www.townofdenmarkny.org.

At such public hearing, all persons will be given the opportunity to be heard. Written and oral statements will be taken at that time. Time limitations may be imposed for each oral statement, if necessary.

Written comments must be received by the Town Clerk no later than 4pm on Thursday, March 14, 2024. Any person requiring special accommodation to attend and participate in such public hearing should notify the Town Clerk at least 3 days prior to the public Hearing.

By order of the Town of Denmark Town Board.
Susan Kirch-Corey
Town of Denmark Deputy Town Clerk
Dated February 27, 2024

AFFIDAVIT OF PUBLICATION
Lowville Journal & Republican

State of New York,
County of, Lewis County,

The undersigned is the authorized designee of Lowville Journal & Republican, a Weekly Newspaper published in Lewis County, New York. I certify that the public notice, a printed copy of which is attached hereto, was printed and published in this newspaper on the following dates:

03/06/2024

This newspaper has been designated by the County Clerk of Lewis County, as a newspaper of record in this county, and as such, is eligible to publish such notices.



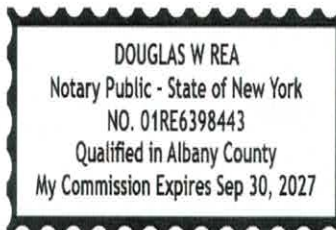
Signature

Christina Henke Rea

Printed Name

Subscribed and sworn to before me,

This 07 day of March 2024



Digitally signed
by douglas w rea
Date: 2024.03.07
18:42:38 +00:00

Notary Signature

Notary Public Stamp

**LEWIS COUNTY
NOTICE OF PUBLIC
HEARING**

Town of Denmark, New
York

PLEASE TAKE NOTICE
that the Town of Denmark
will hold a Public Hearing
on March 18, 2024, at
6:00pm at the town
municipal building located
at 3707 Roberts Road,
Carthage, New York
regarding correction of an
error found on Schedule A
of the Village of Castorland
Fire District 221 contract
for fire protection in 2024,
having an Effective date of
1/01/2024 through
12/31/2024.

A copy of the Amended
Schedule A is available for
public inspection at the
Town Clerk's Office,
located at 3707 Roberts
Road, Deer River, NY
during regular business
hours Monday – Thursday
9:30 – 4 and on the Town's
website:

www.townofdenmarkny.org.

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By order of the Town of
Denmark Town Board.

Prudence L Greene
Town of Denmark Town
Clerk

Dated February 27, 2024

**TOWN OF DENMARK FIRE PROTECTION CONTRACT WITH
VILLAGE OF CASTORLAND
FIRE PROTECTION DISTRICT 221 & FIRE PROTECTION DISTRICT 223C
EFFECTIVE DATES 1/1/2024 – 12/31/2024**

CORRECTED SCHEDULE A – Adopted 3/18/2024,

Replaces Schedule A – Adopted 11/09/2023.

Village of Castorland, Fire Protection District 221, Schedule A: \$69,977

Village of Castorland, Fire Protection District 223C, Schedule A: \$ 9,987.00

Total \$79,964



New York State
Unified Court System

Hon. Joseph A. Zayas, J.S.C.
Chief Administrative Judge

March 6, 2024

Supervisor Scott Doyle
Town of Denmark
3707 Roberts Road
Carthage, New York 13619

Dear Supervisor Doyle:

Section 2019-a of the Uniform Justice Court Act requires that town justices annually provide their court records and dockets to the auditing board of the town, and that such records then be examined, and that fact be entered into the minutes of the board's proceedings.

The Unified Court System's Division of Internal Audit Services is responsible for monitoring town board compliance with Section 2019-a. Accordingly, I am requesting that you provide a copy of the audit of your local court's records for fiscal year ending in 2023 and a copy of your board resolution acknowledging that the required examination was conducted. Please email the report and resolution to tauditcompliance@nycourts.gov or mail to Daniel Johnson, Director of Internal Audit Services, NYS Unified Court System, 185 Jordan Road, Suite 1, Troy, NY 12180. Please respond by April 15, 2024.

If you have any questions, please contact Joan Casazza at (518) 238-4303 or at the email listed above. Thank you for your cooperation.

Very truly yours,

A handwritten signature in black ink, appearing to be "DJ", written over a horizontal line.

/smw

c: Daniel Johnson, CPA
Joan Casazza, CIA

Appendix 10 – Annual Checklist for Review of Justice Court Records

Name of Municipality: Town of Denmark

Month Reviewed: January 2023 Through December 2023

Name of Justice:

Jason Hancock
Sandra Dunn

Review Performed By:

Peter Jones	Date	2/27/24
Scott Doyle		2/27/24

Annual Checklist for Review of Justice Court Records

	Yes	No
<u>Cash Receipts Book</u>		
▶ Are pre-numbered receipt forms issued for all collections?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are duplicate receipts kept for court records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are receipts recorded up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
<i>Last recorded receipt:</i>		
# <u>18156</u> Date <u>2/22/2024</u> Amount <u>198.00</u>		
▶ Is the receipt book maintained in a manner to identify date received, payer, and the amount of fines, fees, bail and other categories of collection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are deposits identified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are duplicate deposit slips kept for court records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are deposits recorded up-to-date?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Last recorded deposit:</i>		
Date <u>2/22/24</u> Amount _____		
▶ Is the receipt book totaled and summarized at the end of each month?	<input type="checkbox"/>	<input type="checkbox"/>
<i>Last Month Totaled and Summarized <u>January 2024</u></i>		
<u>Cash Disbursements Book</u>		
▶ Are pre-numbered checks used for all disbursements other than petty cash?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are all checks signed by the Justice?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are canceled checks (or check images) returned with bank statements and kept for court records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are checks recorded up-to-date?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Last recorded check:</i>		
# <u>1035</u> Date <u>2/12/24</u> Amount <u>231.00</u> - Judge Dunn		
<u>Bank Reconciliations</u>		
▶ Are bank accounts reconciled promptly after bank statements are received?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Last Bank Reconciliation for Each Bank Account:</i>		
Date Performed <u>2/6/24</u> Month Ending <u>1/31/24</u> - Judge Dunn		
<u>Additional Supporting Records</u>		
▶ Is a list of bail maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Is a record of uncollected installment payments maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Annual Checklist for Review of Justice Court Records

Yes No

Dockets and Case Files

- ▶ Are separate dockets maintained for various classifications of cases, such as Vehicle and Traffic, Criminal, Civil and Small Claims?
- ▶ Are case files maintained for all cases? If manual, an index is an alphabetical list of cases with case numbers as a cross-reference. This will assist in locating cases since case files are filed by disposition date. If computerized, the index is maintained in the system and can be accessed at any time by name, ticket number or address.
- ▶ Do dockets for disposed cases appear to be complete?
- ▶ Do dockets for disposed cases agree with amounts reported?

Cash Book Reconciliation

- ▶ Is the cash book reconciled to the adjusted bank balances at the end of each month?
- ▶ Does the cash book total agree with the bank reconciliation and supporting information?

Last Cash Reconciliation:

Date Performed 2/6/2024 Month Ending 1/31/2024

Reports to the Division of Criminal Justice Services

- ▶ Are reports made timely to the Division of Criminal Justice Services?
- ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? _____

Reports to the Justice Court Fund

- ▶ Are reports made timely to the Justice Court Fund?
- ▶ Do reported amounts agree with docket dispositions and case files?
- ▶ Do reported amounts agree with cash receipt and disbursement books?
Last report submitted: Month Ending _____ Date _____ Amount _____
- ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? _____

Annual Checklist for Review of Justice Court Records

Yes No

Reporting to the Department of Motor Vehicles - TSLED Program

- ▶ Has the court received any notices regarding pending cases?
If yes, why were the cases pending and what corrective actions were taken, if any _____

Note: Cases over 60 days are eligible to be Scofflawed. TSLED sends a monthly listing of pending cases to the Court. The court should respond either manually or electronically to TSLED with the outcome of these pending cases.

- ▶ Are reports from TSLED to the court maintained and utilized?
Last TSLED Report Available: Date _____

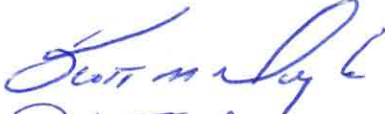

Note: Courts can access reports on-line from TSLED at any time.

- ▶ How many cases are shown as pending in the last TSLED report? 190

- ▶ Does the cash book total agree with the bank reconciliation and supporting information?

- Is the number of pending cases reasonable?
- How many cases are shown as pending for more than 90 days? _____
- What actions have been taken to dispose of these cases?

Overall Evaluation

 2-27-2024
 2/27/2024



STATE OF NEW YORK
UNIFIED COURT SYSTEM
EMPIRE STATE PLAZA
4 ESP, SUITE 2001
ALBANY, NEW YORK 12223-1450
(518) 453-8650

HON. JOSEPH A. ZAYAS
Chief Administrative Judge

HON. JAMES P. MURPHY
Deputy Chief Administrative Judge
Courts Outside New York City

March 4, 2024

Hon. Jason Hancock
Denmark Town Court
3707 Roberts Road
Carthage, NY 13619

Dear Judge Hancock:

I am pleased to advise you that the Denmark Town Court has been awarded a grant under the 2023-24 cycle of the Justice Court Assistance Program (JCAP).

JCAP was established by the New York State Legislature in 1999, at the request of the Unified Court System, to help provide our State's town and village courts with the resources and equipment necessary to fulfill their critical role in our justice system.

The Denmark Town Court is one of 248 courts receiving JCAP funding this year. Details regarding your award are set forth on the enclosed 2023-24 Justice Court Assistance Program Award Reconciliation Report. Funds will be sent on or before April 1, 2024 to your municipality via direct deposit or check and must be spent within 180 days. If the amount you spend purchasing the item(s) approved on the JCAP Reconciliation Report is less than the amount awarded, leftover funds are not to be used to offset the cost of another grant item awarded at a set monetary amount. Please contact the Division of Professional and Court Services at 518-238-4301 for further direction. The Reconciliation Report, along with paid receipts that certify total amount spent, are required to be returned to the Division of Professional and Court Services via fax: (518) 471-4807 or e-mail: jcap@nycourts.gov.

Very truly yours,

Honorable James P. Murphy

cc: Division of Professional and Court Services
Special Counsel

2023-24 Justice Court Assistance Program Award Reconciliation Report

Please fax this Report along with paid receipts to the dedicated JCAP Fax Number 518-471-4807, email jcap@nycourts.gov or mail to: Division of Professional and Court Services, Attention: JCAP, 2500 Pond View, Suite 104, Castleton on Hudson, N.Y. 12033

In the space provided below, please sign and indicate the exact amount spent

***Funds to be spent within 180 days of receipt**

Denmark Town Court, Lewis County

District: 5

Item Category	Item Name	Approved Quantity	Item Approved Total
Security	Reception/Pay window	1	\$3758.00
Security	Handheld metal detector	1	\$170.96
Furniture	Storage cabinets	1	\$196.99
Furniture	Chairs 3 @ \$300.00 Each		\$900.00
Furniture	2 Desks @ \$174.64 Each	2	\$349.28
Furniture	Desk	1	\$189.99
Total Amount of Grant			\$5,565.22

SPECIAL NOTE REGARDING AWARD DISBURSEMENTS:

Your Town Supervisor or Village Mayor should receive a check for the amount of the grant or the grant amount will be sent via direct deposit to your municipality. All grant recipients are reminded that, as required by law, funds received hereunder may not be used for purposes other than the purchase of the item(s) set forth on the enclosed award form or used to offset the cost of another grant item awarded at a set monetary amount. Also, as stipulated in the municipal certification accompanying the application for your grant, "any goods and/or services purchased with any Justice Court Assistance Program funds shall be obtained in accordance with acceptable procurement practices established by the governing municipality including, but not limited to, competitive bidding and procurement policies and procedures."

*Please submit paid receipts indicating funds were spent on approved items along with this Reconciliation Report within 180 days from receipt. Remember to save your receipts for at least three years for audit and review purposes. **If the amount you spend purchasing the item(s) approved on this Report is less than the amount awarded, leftover funds are not to be used to offset the cost of another grant item. Please contact the Division of Professional and Court Services at 518-238-4301 for further direction.**

Total Amount Spent: _____

By signing this form, I affirm that all the above approved items were purchased.

Date: _____ **Print Name:** _____ **Signature:** _____

FOR DPCS USE ONLY

Application # <u>5687</u>	Attachments _____
Vendor ID# 1000002678	AO Date _____
Voucher# _____	DN/SP _____
Submit Date _____	Business Unit _____
	Approval Date _____
	Grant Amt _____
	Final Approval _____

Account#	Account Description	Fee Description	Qty	Local Share
A1081	Payment In Lieu of Taxes	Annual Payment	2	17,428.71
			Sub-Total:	\$17,428.71
A1255	Conservation	Conservation	1	1.66
	Town Clerk's Fees	misc	4	1.00
			Sub-Total:	\$2.66
A1601	Registrar Fees	Registrar	2	20.00
			Sub-Total:	\$20.00
A2544	Dog Licensing	Female, Spayed	13	117.00
		Female, Unspayed	1	17.00
		Male, Neutered	7	63.00
		Male, Unneutered	1	17.00
	late fee	late fee	2	10.00
			Sub-Total:	\$224.00
B2110	Planning Board Fees	Filing Fee	2	50.00
	Zoning Board Fees	Planning	3	75.00
		Zoning Fee	1	100.00
			Sub-Total:	\$225.00
DA 2302	Snow Removal Payment	Snow Removal	3	60,055.88
			Sub-Total:	\$60,055.88
DA9060.8	A health insurance contribution	A health insurance contribution	11	10,796.84
	Yancey Health Insurance - Jan. 1 - Apr. 30 2024	DA 2024 Health Ins. - Yancey	1	688.23
			Sub-Total:	\$11,485.07
SW1-2140	Metered Sales	Useage Fee	2	1,192.68
			Sub-Total:	\$1,192.68
SW1-2144	EDU Charge	EDU	1	115.00
			Sub-Total:	\$115.00
SW1-2148	Penalties	late fee	2	80.04
			Sub-Total:	\$80.04

Total Local Shares Remitted: \$90,829.04

Amount paid to: NYS Ag. & Markets for spay/neuter program _____ 26.00

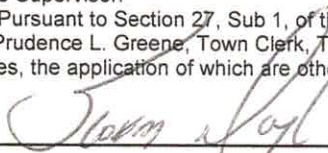
Amount paid to: NYS Environmental Conservation _____ 28.34

Total State, County & Local Revenues: \$90,883.38

Total Non-Local Revenues: \$54.34

To the Supervisor:

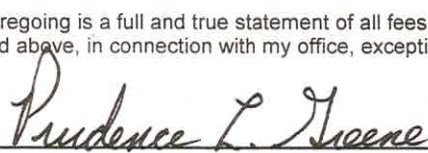
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Prudence L. Greene, Town Clerk, Town of Denmark during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



Supervisor

3-7-2024

Date



Town Clerk

3/5/2024

Date

Analysis of Collections

by transactionDate

3/4/24

Date	Qty	Taxes collected	Interest paid	Penalty paid	Daily total collected	Total overall collections
1/2/24	14	27,151.43	0.00	0.00	27,151.43	27,151.43
1/3/24	27	41,283.85	0.00	0.00	41,283.85	68,435.28
1/4/24	70	132,753.87	0.00	0.00	132,753.87	201,189.15
1/8/24	131	141,121.93	0.00	0.00	141,121.93	342,311.08
1/9/24	40	57,728.87	0.00	0.00	57,728.87	400,039.95
1/10/24	29	34,690.44	0.00	0.00	34,690.44	434,730.39
1/11/24	23	29,926.42	0.00	0.00	29,926.42	464,656.81
1/16/24	23	28,586.45	0.00	0.00	28,586.45	493,243.26
1/19/24	97	137,030.41	0.00	0.00	137,030.41	630,273.67
1/22/24	153	191,683.48	0.00	0.00	191,683.48	821,957.15
1/23/24	61	104,206.37	0.00	0.00	104,206.37	926,163.52
1/24/24	60	72,837.69	0.00	0.00	72,837.69	999,001.21
1/25/24	84	123,759.17	0.00	0.00	123,759.17	1,122,760.38
1/29/24	127	147,046.18	0.00	0.00	147,046.18	1,269,806.56
1/30/24	230	469,095.80	0.00	0.00	469,095.80	1,738,902.36
1/31/24	68	86,913.77	0.00	0.00	86,913.77	1,825,816.13
01.24	1,237	1,825,816.13	0.00	0.00	1,825,816.13	1,825,816.13
2/1/24	15	23,754.96	50.56	0.00	23,805.52	1,849,621.65
2/2/24	3	4,586.51	0.00	0.00	4,586.51	1,854,208.16
2/5/24	33	63,148.26	84.55	0.00	63,232.81	1,917,440.97
2/6/24	54	95,427.45	0.00	0.00	95,427.45	2,012,868.42
2/7/24	16	21,074.81	11.37	0.00	21,086.18	2,033,954.60
2/8/24	1	709.84	7.10	0.00	716.94	2,034,671.54
2/9/24	2	6,438.69	64.39	0.00	6,503.08	2,041,174.62
2/12/24	6	4,895.08	35.04	0.00	4,930.12	2,046,104.74
2/15/24	2	3,124.58	31.24	0.00	3,155.82	2,049,260.56
2/20/24	3	4,955.94	49.56	0.00	5,005.50	2,054,266.06
2/21/24	4	4,785.09	47.85	0.00	4,832.94	2,059,099.00
2/22/24	2	4,249.75	35.37	0.00	4,285.12	2,063,384.12
2/26/24	5	7,534.01	75.34	0.00	7,609.35	2,070,993.47
2/28/24	5	16,978.02	169.78	0.00	17,147.80	2,088,141.27
2/29/24	11	26,329.71	263.29	0.00	26,593.00	2,114,734.27
02.24	162	287,992.70	925.44	0.00	288,918.14	2,114,734.27
Totals:	1,399	2,113,808.83	925.44	0.00	2,114,734.27	2,114,734.27

Joanna [Signature]

Prudence Lynn Greene 03/09/2024

February 2024 Zoning Officer Report

<u>Application</u>	<u>Applicant</u>	<u>Tax map #</u>
Zoning Permit 1 of 2024 52' x 33' House	Kiersten Hancock 3853 Deer River Rd. Carthage, NY 13619	SBL 096.00-01-19.120
Lot Line Adjustment 1 of 2024	David Harper and Joleen Harper Fuller Road	SBL 095.00-01-02.200 SBL 095.00-01-02.100
Minor Subdivision 2 of 2024	Dear Acres, LLC 10812 State Route 126 Carthage, NY 13619	SBL 097.00-02-07.100

March 2024

RACOG UPDATES

- **Economic Visioning Summit Planning**

March 29, 2024 at the Carthage Elk's from 9am to noon, with lunch to follow. Registration: tinyurl.com/racogsummit2024

- **COG Survey**

Municipalities may get communication from University of Albany about a survey related to how the River Area Council of Governments partners with other organizations. They want to show how COGs can be a benefit to the rest of NYS.

- **Local Government Student Activity**

Mickey will be attending both the Lewis County and Jefferson County Youth Bureaus and continuing working with Kyle Wilbur from NYS Department of State.

- **Fort Drum Intern**

We are still actively looking for Fort Drum interns. There has been some changeover in the Fort Drum department and we might be able to get some interns.

- **Associate Circuit Rider**

Amber Swan is the new Associate Circuit Rider. She will be covering meetings mainly on the second Wednesdays and third Mondays of the month.

- **Comprehensive Plans**

There are two multiple municipality comprehensive plans going on in the RACOG region. The town of Wilna, villages of Carthage and Deferiet. Also, the town of Denmark, villages of Castorland and Copenhagen.

- **New Officers**

The new officers for RACOG are Paul Smith as chair and Yvonne Boliver as vice chair.



UPCOMING

Next RACOG Meeting

May 30, 2024 @ 6:00 PM

TBD

Tug Hill Commission Local Government Conference

May 1 - 2, 2024

Turning Stone Resort

[Click Here](#)

RACOG Economic Visioning Summit

March 29, 2024

Carthage Elks

[Click Here](#)

TRAININGS

- **Tug Hill Birds**

Join Irene Mazzocchi, Region 6 DEC wildlife biologist (newly retired), and Linda Gibbs, Community Programs Director for Tug Hill Tomorrow Land Trust, for a lesson on Tug Hill birds.

Location: Webinar

Dates: March 12, 2024 @ 6:00pm

Website/Registration: [Click Here](#)

- **Can solar help your farm's bottom line?**

Come share your insights and concerns, and learn how solar can work with farming rather than against it.

Location: JCC – Lewis County Education Center 7395 East Road Lowville, NY 13367

Dates: March 28, 2024 @ 12:00pm to 2:00pm

Website/Registration: [Click Here](#)

- **RACOG Economic Visioning Summit**

There will be presentations on the Denmark Highway Garage and Solar Project, Fort Drum Regional Impact, Lowville DRI, Traffic Data, Carthage Area Hospital, Double Play Community Center, and a Jeopardy Game.

Location: Webinar

Dates: March 29, 2024 @ 9:00am to noon (lunch to follow)

Website/Registration: [Click Here](#)

- **Highway Foundational Webinars**

Join the New York State Local Technical Assistance Program Center (NYS LTAP) for their ongoing series of free foundational webinars focused on the important principles key to local highway agency operations and management.

Location: Webinars

Dates: Various Dates

Website/Registration: [Click Here](#)

GRANTS

- **Naturally Lewis 2024 Grants**

The Lewis County Development Corporation's Community Economic Development Program recently announced four grant programs available in 2024.

Due Date: Various Dates

Website:

<https://naturallylewis.com/growing-opportunities/cedf?fbclid=IwAR2DiSf1djXKo00TotQRINK9XhfCF7X3fmhAoWdwDWoIS2t1vtng1qllBtI>

- **2024-2025 Records Management Grant**

The New York State Archives has announced that they are now accepting applications for the 2024-2025 Local Government Records Management Improvement Fund (LGRMIF) grant cycle.

Due Date: March 11, 2024

Website:

<https://www.archives.nysed.gov/grants/lgrmif-grants>

- **New V-Fire Grants**

The New York State Fiscal Year (SFY) 2023-2024 Volunteer Fire Infrastructure & Response Equipment (V-FIRE) grant program is a state-funded \$25,000,000 competitive grant program that supports the enhancement of the security and safety of the citizens of New York State by providing critical funding to strengthen volunteer fire departments and districts statewide.

Due Date: April 30, 2024 @ 5:00pm

Website: [Click Here](#)

- **NYSDEC Launches Green Purchasing Communities Program**

The program provides an easy to administer green procurement program for local governments and provides the community with recognition for implementing it.

Due Date: Unknown

Website: Unknown

TRAININGS

- **Cornell Local Roads Workshops**

Fall workshops are now available for registration.

Location: Different Locations

Dates: Various Dates

Website/Registration: [Click Here](#)

- **Local Government Conference**

Our annual LGC attracts 500 or more local government officials, both from the region and beyond, that attend for training and to interact with speakers, exhibitors, and sponsors that are local government focused.

Location: Turning Stone Resort

Dates: May 1 to 2, 2024

Website/Registration: [Click Here](#)

GRANTS



Cornell University

New York State LTAP Center
Cornell Local Roads Program

416 Riley Robb Hall
Ithaca, New York 14853-5701
phone: 607.255.8033
fax: 607.255.4080
web: www.nysltap.org

Memo

To: Board Member/Elected Official
From: Melissa Foley, Program Manager
Subject: New York State LTAP Center - Cornell Local Roads Program Infographics
Date: February 19, 2024

Enclosed are NYS LTAP Center - Cornell Local Roads Program* infographics for you to distribute to community members who may have questions about local transportation issues, such as;

- Potholes
- Children at Play Signs
- Who is Responsible for the Road
- Sharing the Roads with Farm & Construction Vehicles
- Winter Weather Driving Tips

We can mail you more if needed or you can download and print your own from our website, <https://cals.cornell.edu/nysltap-local-roads/community-corner>

On the back of this memo is information about our upcoming workshops which are open to highway officials, elected officials, and municipal staff.

For more information on our program or to request additional material, contact me at 607-255-7733 or mlf222@cornell.edu.

** The NYS LTAP Center - Cornell Local Roads Program is a non-profit, Cornell Cooperative Extension Program. We are primarily funded by the Federal Highway Administration, the New York State Department of Transportation, and Cornell University. We provide local New York municipalities and residents with free answers to road and street questions, educational workshops, and an array of other services related to local highways and public works.*

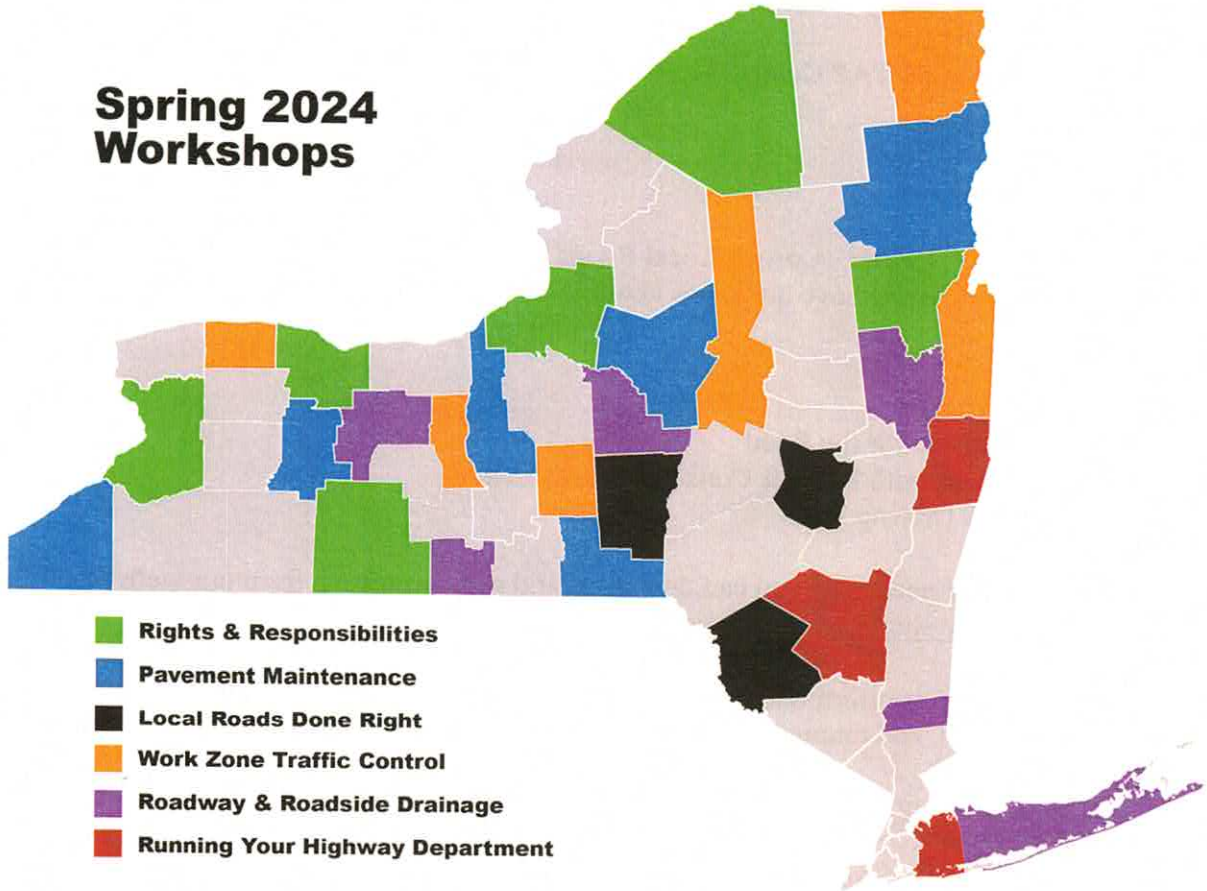
NYS LTAP Center - CLRP

2024 Spring Workshop Season

Join us for one (or more) of our spring workshops! 6 different topics covering 30 counties all over New York State.

To see our Spring and Fall workshop schedule, please visit our website:
cals.cornell.edu/nysltap-local-roads/2024-workshops

Spring 2024 Workshops



View our registration form by either scanning the QR code or by visiting our online registration page:
nysltapclrp.regfox.com/2024-spring-workshop-season

Sharing the road with farm and construction vehicles

WHAT DRIVERS SHOULD KNOW

- This equipment is heavy, making it hard to accelerate, slow down, & stop.
- They often cross the centerline when making a turn.
- They have large blind spots.



SAFETY FOR MOTORISTS



- Watch for debris and slow down if there is anything in the road.
- Don't assume the operator can see you
- Wait until it is safe to pass.
- Wear a seatbelt and drive with your headlights on.
- When approaching farm or construction equipment leave ample room between the vehicles.

EQUIPMENT OPERATORS

- Make your equipment more visible by using flashers or lights.
- Avoid signaling for motorists to pass, pull over when it is safe and let them pass.
- Plan your route, try to avoid narrow streets where you could potentially damage signs, lighting, and other roadway structures.
- If moving equipment at night, consider using an escort vehicle.



Department of Transportation

Local Technical Assistance Program



Information sourced by:
Schmierbach, E;
The Free Press Mankato,
Minn, Oct. 1, 2022

WINTER WEATHER

DRIVING TIPS

BEFORE DRIVING

- Check tires, antifreeze, windshield wiper blades, fluids, and batteries
- **COMPLETELY** clean off your vehicle of snow & ice



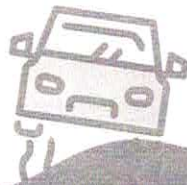
WHILE DRIVING

- Drive according to the conditions, and stay well below the posted speed limit
- Expect the unexpected, leave plenty of room between yourself & other vehicles



WHAT TO DO IF YOU START SKIDDING

- **Gently** steer into the skid to regain control of the vehicle
- Use safe breaking techniques to avoid skidding



KEEP AN EMERGENCY KIT ON YOU

The kit should include:



- Jumper cables
- Blankets
- Tools
- Water & snacks
- Warm clothes
- Flashlight
- Flares



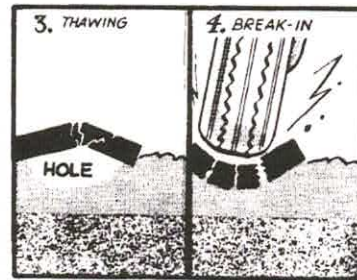
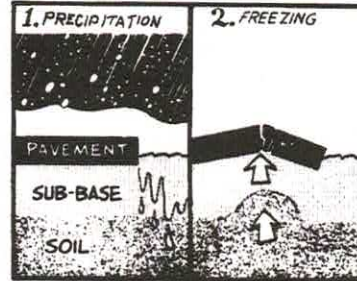
NYS LTAP Center - Cornell Local Roads Program website

Information sourced from Washington County's Safety PINS

POTHOLES

HOW ARE POTHOLES FORMED?

- Potholes develop when two factors are present at the same time - **water & traffic**; hence potholes commonly occur in the wheel path.



Special Report 81-21 Pothole primer By: R.A Eaton, RH Joubert and E.A Wright 9/1981

POTHOLES IN THE ROAD, WHAT TO DO?

- Try to avoid the pothole, but avoid sharp turns of the steering wheel
- Slow down & drive carefully
- Traveling at full speed, slamming on the breaks, or sudden swerves can cause a crash

HOW ARE THEY FIXED?

- The size of the pothole will determine the fix. A common successful technique for smaller potholes is known as **Throw & Roll**. Your municipality will place a modern asphalt and polymer-based patching mix in the hole. Then they will compact it with a truck tire. Slow down and give the workers room.





Children at Play Sign

WHO IS RESPONSIBLE FOR THE ROAD

QUICK REFERENCE GUIDE

What is the "Children at Play" Sign?

The "Children at Play" sign is a sign municipalities may put up to indicate children are in the area and drivers should be alert.



Why wont my municipality put one up?

Children at Play signs were originally intended for use in rural areas. Excessive use of this sign causes drivers to develop an insensitivity to the sign's intended goal.



Why can't every road have a "Children at Play" sign?

Use of the **CHILDREN AT PLAY** sign should be limited to locations where, because of unusual conditions, motorists might not expect children to be playing in the vicinity of the roadway. The **CHILDREN AT PLAY** sign should not be used on roads or streets where obvious residential development alerts drivers to the possibility of children at play.

What should I do?

Instead of a sign, try placing a lightweight piece of play equipment by the road while children are outside playing. Do not place something that could cause damage if it is hit by a passing car! Be sure to remove it once the kids are done playing. If left out 24/7 the warning "sign" becomes less effective.



Children at Play signs should only be used when there is a need to do so. They should **NOT** be used for political reasons, or to appease vocal residents.

Children at Play signs should only be used when there is a need to do so. They should **NOT** be used for political reasons, or to appease vocal residents.

STATE ROADS

State roads are identified by a white shield with black letters. NYS DOT is responsible for these roads.



COUNTY ROADS

Blue shield with yellow lettering. The County is responsible for these roads



E Main St

LOCAL ROADS

If there is no state or county shield, look for a street name sign. It may say county or state highway with a number. If so, contact the state or county. If not, start with the local jurisdiction. Even if they do not have maintenance responsibility, they can help you figure out who does.

If in a city or village, contact the DPW. Otherwise, start with the town highway department.



Department of Transportation

Local Technical Assistance Program



Department of Transportation

Local Technical Assistance Program



Cornell Local Roads Program

received
3/5/2024-AG

Brock Smykla
PO Box 166
2260 County Route 194
Copenhagen, NY 13626

3/5/24
To: Town of Denmark
Re: Water Service

I am requesting that my property located on 2260 County Route 194 tax parcel number 140.00-03-03.130 be sub divided back into my two original properties. I had previously joined them together a few years back. I plan on selling the vacant property to my daughter so that she can add a house and or modular home. This brings me to my second request, in that being I am the end of the current water district there, would like to have an additional water service added to that property so they can have good water to raise their family on.

Thank you,



Brock A Smykla

Town of Denmark - Auto Acq Audit / Invoice

Diane Phillips <DPhillips@easternshoreia.com>

Tue 3/12/2024 12:33 PM

To: Prudence Greene <TownClerk@townofdenmarkny.org>

2 attachments (193 KB)

auto auq audit.pdf; TDenmark Inv.pdf;

Dear Prudie:

Attached please find the Inland Marine Auto Acquisition Audit from Liberty Mutual.

This auto acquisition audit is based on the changes that were made to last year's policy using only half of the annual rate.

- Add 2020 Ford F350 Dump, Serial #: 1FDRF3HN8LEC63430, Amount of Ins.: 52,000
- Delete 1995 Ford Dump Truck, Serial #: 1FDYK90L0SVA80879, Amount of Ins.: 5,000
- Delete 2008 Ford Dump Truck, Serial #: 1FDWF37538EB68656, Amount of Ins.: 35,000

This results in a change in premium of \$26.00 for which your invoice is enclosed.

Please attach this endorsement to your policy for future reference. If you have any questions, please feel free to contact your account representative listed below.

Jessica Dunn

Email: jdunn@easternshoreia.com

Phone: (315) 598-6000 Ext 1917

Fax: (315) 598-1183

Regards,



Diane Phillips, ACSR
Processing Supervisor

o: 315.598.6000
easternshoreia.com

Register today for the [Client Portal](#).

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Town of Denmark
3707 Roberts Road
Carthage, NY 13619

The Town of Denmark, located at 3707 Roberts Rd, Carthage NY is seeking a Request For Proposal for lawn care and weed control services for our property. The service contract will be from May 1st through October 7th for 2024 & 2025, this is 20 weeks/year as needed. With an optional 3rd year for 2026 if parties agree.

The Service is to include:

- Repair from winter plowing or other damage (Separate Invoice from Bid)
- Mowing and trimming of lawn areas around the Town Office, Driveways, Fuel Island, Cold Storage Building.
- Annual spraying of weeds around the Air Conditioning Units, the area between the Office Complex and the Highway Garage.
- Edging of the front sidewalk going to the Office.
- The expectation is that the lawn will be mowed weekly or as needed. During the summer there are inevitably drier times when the lawns will not need maintenance. The decision to mow is entirely up to the contractor as long as grass doesn't exceed 7" in height.
- Invoice the Town of Denmark monthly.
- Insurance Certifications will be required listing the Town as additional insured.

Successful Bidder will have to meet / comply with NY State Prevailing Wage Requirements

If you wish to visit the job site or have additional questions, contact the Town of Denmark Office @ 315-483-3846 ext. 1.

Bids must be received in the Town Clerk's office no later than 12:00pm April 18, 2024 Attn: Denmark Town Clerk