

## List of Expiring Terms 12.31.2023

Position	Current Appointee	Term length	Term dates
Deputy Supervisor	Fred Wadsworth	1 year or length of Supervisor's term	01.01.2024 – 12.31.2024 Or 12.31.2025
Court Clerk	Rachael Vary	2 years	01.01.2024 – 12.31.2025
Court Bailiff	Joseph Greene	2 years	01.01.2024 – 12.31.2025
Court Bailiff	Jeffrey Nevills	2 years	01.01.2024 – 12.31.2025
Zoning Enforcement Officer	Kevin Gaines	1 year	01.01.2024 – 12.31.2024
Dog Control Officer	Jay Steiner	1 year	01.01.2024 – 12.31.2024
Planning Board	Mary M. Jones	7 years	01.01.2024 – 12.31.2030
Planning Board Secretary	Amanda Clark	7 years	01.01.2024 – 12.31.2030
Zoning Board of Appeals	Glen Sarnowski	5 years	01.01.2024 – 12.31.2028
Town Attorney	James Burrows (Kendall, Walton & Burrows)	1 year Attorney rate \$225.00 / hour Paralegal rate \$160.00 / hour	01.01.2024 – 12.31.2024
Town Accounting Firm/CPA	Scott Lawrence (North Country CPAs)	1 year Additional rates for extra consultation: Partner rate \$126.00 Staff rate \$54.00 - \$83.00 per hour	01.01.2024 – 12.31.2024

# Town of Denmark

## Residential Zoning Permit Fee Schedule

*All fees must be paid at time of application*

### **Zoning Permits** (Based on value of construction):

\*includes pools, decks, new construction, solar, additions  
(this list is not totally inclusive, only meant as a reference)

Up to \$10,000.00	\$10.00
\$10,001-\$20,000	\$35.00
\$20,001-\$35,000	\$50.00
\$35,001-\$100,000	\$60.00
\$100,001-\$250,000	\$100.00
\$250,001-\$500,000	\$250.00
Over \$500,001	\$500.00

Agricultural Buildings	No fee
Roadside Stands	No fee

### **Other Permits:**

Outdoor Furnace	\$10.00
Minor/ Major Sub-Division	\$25.00 per parcel being created
Temporary Permits	\$25.00
Use Variance <b>(Appeal)</b>	\$50.00
Area Variance <b>(Appeal)</b>	\$25.00
Special Permits	\$50.00
Floating Zone/ Re-Zoning App.	\$150.00
Planned development Zones	\$20.00 per acre

### **Copies:**

Copy of Zoning Law	\$10.00
Sub-division Law	\$5.00

**Town of Denmark**  
**Commercial Zoning Permit Fee Schedule**

<b>Commercial Wind Tower</b>	\$1000.00
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**Principle Solar Energy Systems:**

Base Fee	\$250.00
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Per Acre effected by the Array	\$150.00
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(footprint) rounded up to the next Full Acre

**Cellular / Telecommunication**

Towers up to \$100,000.00 in value	\$300.00
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Towers over \$100,000.00 in value	\$300.00 for first \$100,000.00 and \$2.00 for each additional \$1000.00
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**Other Towers**

\$150.00 for first \$100,000.00 in  
value \$2.00 for each additional  
\$1,000.00

<b>Multiple Dwellings / Hotels / Motels</b>	\$150.00
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**Non-Residential buildings, structures, additions**

up to \$100,000.00 in value	\$150.00
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over \$100,000.00 in value	\$300.00
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**Non-Residential Alterations:**

Up to \$5,000.00	\$50.00
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Over \$5,000.00	\$50.00 and an additional \$5.00 for each \$3,000.00
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<b>Special Permit</b>	\$50.00
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## AMBULANCE SERVICE CONTRACT

**THIS AGREEMENT**, made as of January 1st, 2024, by and between the Lewis County Search and Rescue, Inc., a New York State not-for-profit corporation with its principal place of business in Lowville, New York, hereinafter referred to as “**LCSR**” part of the first part, and the **Town of Denmark** a municipal corporation situated with the County of Lewis, State of New York, hereinafter referred to as “the **Town**” or “**Town**,” party of the second part,

**WHEREAS** it is the intention of each such **Town** to contract for provided ambulance services for its residents pursuant to Section 119-0 of the General Municipal Law; and

**WHEREAS LCSR** is a New York State licensed ambulance service capable of providing ambulance services to said **Town** and the residents thereof; and

**WHEREAS** it is the intention of the **Town** to contract with **LCSR** for ambulance services to be rendered to said **Town** and the residents thereof; and

**WHEREAS** such **Town** desires to enter into a contract with **LCSR** to provide the services desired.

**NOW THEREFORE**, it is hereby agreed between the parties hereto as follows:

1. **TERM** - This agreement shall be effective as of the first day of January 2024 and continue through December 31, 2024 unless earlier terminated by any party hereto.
2. **RENEWAL** - On the assumption that this agreement will be continued in the subsequent year, the parties hereto agree that in the event that they do not intend to renew this contract for calendar year 2025 and such party so electing shall give notice to the other parties hereto no later than October 1 of said contract year of that fact.
3. **SUBSEQUENT CONTRACT** - In the event that **LCSR** will not or cannot continue the services provided under this Agreement in the following year, **LCSR** agrees to provide the contracting **Town** written notice of its unwillingness or ability to renew this contract on or before September 1 of said contract year so as to permit the **Town** to make alternative arrangements for the provision of ambulance services to its residents.



## **AMBULANCE SERVICE CONTRACT**

**4. PAYMENT** - The **Town** hereby mutually agrees to pay **LCSR** the sum of **NINE THOUSAND ONE HUNDRED EIGHTY-FOUR DOLLARS AND ELEVEN CENTS (\$9,184.11)** for a term of one year and for compensation for the promise of the provision of ambulance services to said **Town** for calendar year 2024.

a. This sum shall be paid as follows:

- i. The **Town** shall pay 55% of its annual obligation under this contract on or before the 28<sup>th</sup> of February 2024.
- ii. The **Town** shall pay the remainder of its annual obligation under this contract in three (3) equal increments of 15% on or before the 28th day of April, July, and October of the contract year under this agreement.
- iii. The **Town** prorated obligation under this contract and the payment schedule is defined in Exhibit B hereto.
- iv. **LCSR** reserves the right to refuse services to the **Town** which defaults on any payment as defined above.

**5. PATIENT BILLING** – **LCSR** reserves the right to bill individual patients and insurance companies for any and all ambulance services provided. The fees for services provided to individual patients by **LCSR** are defined in Exhibit A of this agreement.

**6. SERVICES** –

- a. **Vehicles:** **LCSR** shall provide at least two (2) New York State licensed ambulances properly equipped to render the required ambulance services. Said ambulances and equipment therein shall conform to the laws, rules and regulations as promulgated by the State of New York and more particularly the Department of Public Health, or any comparable regulator.
- b. **Communications:** Each such ambulance will be equipped with two-way communications for the purpose of dispatch and coordination with medical authorities.
- c. **Personnel:** **LCSR** shall assure the presence of at least one (1) New York State certified Emergency Medical Technician on each such ambulance and such other such personnel as are necessary to respond to the situation presented.

## **AMBULANCE SERVICE CONTRACT**

**d.** Logging and Statistics. For each service call made by **LCSR** during the term of this contract, there shall be completed a "Pre-Hospital Care Report" in the format provided by the New York State Department of Health; one (1) copy which will be provided to the regional EMS program agency and one copy which will be retained by **LCSR**. Subject to the rules of New York State Department of Health in connection with patient Confidentiality, the **Town** may **LCSR's** expenses in providing the services herein contracted for.

**7. INSURANCE -** **LCSR** shall purchase and maintain liability insurance with the following limits:

- a.** Single limit vehicular bodily injury and property damage liability in the amount of One Million Dollars (\$1,000,000.00) and.
- b.** Comprehensive general liability coverage for bodily injury and property damage in the amount of Five Hundred Thousand Dollars (\$500,000.00) and.
- c.** **LCSR** shall, upon request, provide evidence of such insurance coverage to each participating **Town**.

**8. INDEMNIFICATION -** **LCSR** shall indemnify and hold harmless the contracting **Town** from any and all liability with respect to the provision of ambulance services by **LCSR** pursuant to the terms of this agreement.

**9. SUBSEQUENT LEGISLATIVE ACTION -** In the event of the enactment of subsequent legislation by the Federal Government or the Government of New York State which affects the provision of the services anticipated by this Agreement, **LCSR** agrees to comply with any such additional requirements without additional expense to the **Town**.

**10. LCSR FEES FOR AMBULANCE SERVICES –**

- a.** The rate to be charged by **LCSR** for services to individual patients is determined by the **LCSR** board of directors. The rates shown at Exhibit A hereto are the rates in effect on the date of commencement of this Agreement. **LCSR** may modify these rates at any time pursuant to insurance guidelines.

**11. AUDIT AND BUDGET INFORMATION –** **LCSR** will provide the **Town** a copy of its annual audit upon request to be used for the **Town's** planning and budgeting purposes.

## AMBULANCE SERVICE CONTRACT

**12. LCSR COMPLIANCE WITH SECTIONS 103a and 103b OF THE GENERAL MUNICIPAL LAW** - LCSR agrees to comply with the provisions of Sections 103a and 103b of the General Municipal Law.

### 13. EXECUTION OF AGREEMENT

In Witness Whereof, the parties hereto have hereunto set their hands and seals on the date first mentioned above:

**LEWIS COUNTY SEARCH AND RESCUE**

**TOWN OF DENMARK**

BY: \_\_\_\_\_  
President, LCSR

BY: \_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

# AMBULANCE SERVICE CONTRACT

## EXHIBIT "A"

### 2024 AMBULANCE SERVICE FEES

BASIC LIFE SUPPORT PICK UP CHARGE	\$522.00
BASIC LIFE SUPPORT TREAT AND RELEASE	\$100.00
ADVANCED LIFE SUPPORT PICK UP CHARGE (ALS 1)	\$836.00
ADVANCED LIFE SUPPORT TREAT AND RELEASE	\$197.00
ADVANCED LIFE SUPPORT PICK UP CHARGE (ALS2)	\$1046.00
SPECIALTY CARE TRANSPORT	\$1914.00
MILEAGE CHARGE PER LOADED MILE	\$18.00
MUTUAL AID (PARAMEDIC INTERCEPT)	\$571.00
BLS STAND-BY FEE	\$300/\$50
ALS STAND-BY FEE	\$400/\$50



# AMBULANCE SERVICE CONTRACT

## EXHIBIT "B"

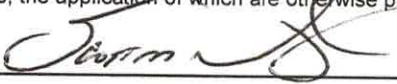
### TOWN CONTRIBUTION


<u>Year</u>	<u>Total</u>	<u>55% due Feb 28</u>	<u>15% April, July, October</u>
2012	\$7,500.00	\$4,125.00	\$1,125.00
2013	\$7,500.00	\$4,125.00	\$1,125.00
2014	\$7,500.00	\$4,125.00	\$1,125.00
2015	\$7,500.00	\$4,125.00	\$1,125.00
2016	\$7,636.00	\$4,207.50	\$1,147.50
2017	\$7,779.00	\$4,278.45	\$1,166.85
2018	\$7,922.22	\$4,357.23	\$1,188.33
2019	\$8,080.66	\$4,444.36	\$1,212.10
2020	\$8,242.27	\$4,533.25	\$1,236.34
2021	\$8,407.12	\$4,623.91	\$1,261.07
2022	\$8,575.26	\$4,716.39	\$1,286.29
2023	\$8,746.77	\$4,810.74	\$1,312.01
2024	\$9,184.11	\$5,051.25	\$1,377.62

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	1	16.03
	Town Clerk's Fees	misc	4	1.00
	Sub-Total:			\$17.03
A2544	Dog Licensing	Female, Spayed	7	63.00
		Female, Unspayed	2	34.00
		Male, Neutered	7	63.00
		Male, Unneutered	4	68.00
	late fee	late fee	3	15.00
Sub-Total:			\$243.00	
B2110	Zoning Board Fees	Zoning Fee	1	10.00
Sub-Total:			\$10.00	
DA 2302	Snow Removal Payment	Snow Removal	1	7,350.00
Sub-Total:			\$7,350.00	
DA9060.8	Snyder Health Insurance - Nov.1-Apr.30	DA Health Insurance - Snyder	2	116.20
Sub-Total:			\$116.20	
DA9070.8	Union dues winter	winter	1	62.00
Sub-Total:			\$62.00	
SW1-2140	Metered Sales	Useage Fee	30	4,682.33
Sub-Total:			\$4,682.33	
SW1-2144	EDU Charge	EDU	47.5	5,405.00
Sub-Total:			\$5,405.00	
			Total Local Shares Remitted:	\$17,885.56
Amount paid to: NYS Ag. & Markets for spay/neuter program				32.00
Amount paid to: NYS Environmental Conservation				245.94
Total State, County & Local Revenues:		\$18,163.50	Total Non-Local Revenues:	\$277.94

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Prudence L. Greene, Town Clerk, Town of Denmark during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

 12/10/23  
Supervisor Date

 12/4/2023  
Town Clerk Date

## November 2023 Zoning Officer Report

Permit	Applicant/Owner	Description
ZP26/2023	Kevin Gault	12x20 covered patio.
SBL 125.00-03-13.000	10210 NYS Rt 26 Lowville, NY 13367	

Town of Denmark Planning Board  
November 8, 2023

Members:

Kevin Gaines - Chairman  
Pat Mahar - Vice Chairman  
Mary Jones  
Nick Dunn  
John Williams  
Kevin Sullivan  
Deb Der  
Amanda Clark - Secretary

Guests:

Jim Der  
Joel Widrick

Meeting was called to order at 7:00pm with Chairman's Kevin Gaines leading the Pledge of Allegiance.

Chairman Kevin Gaines proceeded to ask Joel Widrick the questions we needed answered to move further on the Special Use permit on Widrick's Truck and Diesel.

Questions were:

Kevin Gaines asked- How tall will the building be?

Joel Widrick answered - 35 feet

Kevin Gaines asked - How many lights will be around the building

Joel Widrick answered - 9 lights

Kevin Gaines asked - how many parking spots will be available?

Joel Widrick replied - more than he feels he will ever need, he will also be adding handicap parking near the walk-in door.

Kevin Gaines asked - Where will you be storing the new waste material?

Joel Widrick replied - he has a 30 yard steel bin/ dumpster and a underground tank that is pumped out by Safety Waste.

A motion was made by Kevin Sullivan to approve the Special Use Permit with conditions followed; conditions to follow are

1) The Town of Denmark Planning Board should consider mailing letters to all Ag District 6 property owners within 250 feet of the project parcel given the expanded definition of agricultural production according to Article 25-AA provided by NYS Agriculture and Markets.

2) As required by Article VIII § 845, the following regulations shall be required for the identified use:

Setback

: All motor vehicle repair shops shall be so arranged as to require all servicing on the premises no closer than fifty (50) feet to any lot line.

Storage of Waste Material:

All junk, waste, discarded parts, etc., as a result of servicing motor vehicles, equipment, etc., shall be stored in an enclosed structure or fenced area so as not to be visible from adjacent lots until disposed of. None of these materials may be disposed of on the lot.

3) The applicant should confirm that the building height does not exceed the maximum 35' allowed as noted in Article IV § 410. If the building height exceeds the maximum allowed height, an area variance should be pursued.



9) The SEAF indicated the applicant intends to add a new septic system. Construction and compliance with the NYS Department of Health (DOC) should occur prior to permit approval to ensure commercial sanitary standards are met and satisfy Title 10 NYCRR Appendix 75-A.

10) Being that the proposed action is for commercial use, at minimum, motion-activated lights should be added to the plan for safety and security purposes. The Planning Board should review the updated plan to ensure the added lighting is adequate to ensure the safety of all.

11) The applicant did not provide landscaping designs or plans. Landscaping plans shall be submitted to the Town of Denmark Planning Board.

This motion was seconded by John Williams.

Kevin Gaines - yes

Pat Mahar - yes

Mary Jones - yes

Nick Dunn - yes

John Williams - yes

Kevin Sullivan - yea

Deb Der - yes

All in favor and moved to approval

Chairman Kevin Gaines then spoke to the board about the Towns plans on adding solar panels to the garage out behind the Municipal building. The board reviewed our laws on solar panels and deemed that they will not need to get a special use permit.

The board members then read over the Zoning Report for the month and had no further comments.

Next meeting will be December 5, 2023 at 7pm.

A motion was then made to adjourn the meeting at 7:20pm by Pat Mahar and followed with a second from Nick Dunn.

Kevin Gaines - yes

Pat Mahar - yes

Mary Jones - yes

Nick Dunn - yes

John Williams - yes

Kevin Sullivan - yes

Deb Der - yes

All in favor and adjourned

Minutes recorded by Secretary Amanda Clark.

## **Town of Denmark Planning Board**

December 5, 2023

### **Members:**

Kevin Gaines – Chairman

Amanda Clark - Secretary

Nick Dunn

Mary Jones

Deb Der

### **Guests:**

Jim Der

Meeting was called to order by Chairman Kevin Gaines at 7pm with the lead into the Pledge of Allegiance.

Minutes reviewed from last meeting decided we needed to remove the wording of prior to approval in 2 places on the conditions for Widrick's Truck and Diesel approval. A motion to approve this as the change was made by Deb Der and seconded by Mary Jones.

Kevin Gaines - yes

Nick Dunn - yes

Mary Jones - yes

Deb Der - yes

All in approval so moved

Subdivision questions for Edwin Bender, 9139 Ridge Rd. Tax Parcel # 144.00-01-11.000 was reviewed for a possible future application by the board.

January 2<sup>nd</sup> next meeting at 7pm.

Deb Der made the motion to adjourn the meeting and Nick Dunn seconded at 7:06pm.

Kevin Gaines - yes

Nick Dunn - yes

Mary Jones - yes

Deb Der - yes

All in approval so moved

Minutes written by Secretary Amanda Clark.

# Jay R. Steiner

Town of Denmark

Animal Control Officer

315-523-1230

OFFICE OF DOG CONTROL

Town of Denmark

3707 Roberts Road

Carthage, NY 13619

## Activity Report

NOV 2023

1. Caller Name: Robert Johnson Phone # 315-771-9066 Time 5:00 pm

Date: November 22, 2023 Location; Johnson Lumber Mill, ST RT 26 Carthage, NY.

Action Taken: I received a call from Robert Johnson about two dogs running around in front of Johnson Lumber on St Rt 26. He stated the two dogs were in the road and would come to anyone. One dog was a German Sheppard and the second was a brown lab mix.

I immediately drove my truck to Johnson lumber to pick the dogs up. I arrived at Johnson lumber and drove around in the lumber yard and mill yard. I got out and walked around with a flashlight. I got back in my truck and drove towards Carthage and turned around at Tractor Supply. I returned to Johnson Lumber and drove through the lumber yard again. I could not locate the dogs. I drove towards Deer River to see if they were in that direction. No dogs.

Dog Information: German Sheppard and brown lab mix.

Mileage; 31 Miles

2. Caller Name: Aliza Zillenuve Phone # 315-816-8579 Time 10:00 am

Date: November 23, 2023 Location; Robert Road, Copenhagen, NY. No house address. Dogs were a third of a mile from anyhow with a pile of dog treats.

Action Taken: I received a call from Aliza Zillenuve about two on the Roberts Road. She apparently came along with her car and found them sitting on the side of the road. It was two Pitbull females. Both brown colored estimated 2 years old. The one female walked very stiff legged like she had a prior leg or back injury. She seem to be very mobile and very friendly. I put them in a kennel and took them to the Lewis County Humane Society. Mileage; 56 Miles

**3. Caller Name:** Clayton Keefer **Phone #** 315-777-2679 **Time** 4:00 pm

**Date:** November 27, 2023 **Location;** 3525 Deer River Road, Copenhagen, NY. 2 Dogs were running in the road.

**Action Taken:** I received a call from Clayton Keefer about two dogs on the Deer River Road running in the road. Clayton picked up 2 dogs and put them in his car so they would not be injured in the road. It was two labs. One tan female no tags and one black male with no tags. They seemed to be very mobile and very friendly. I put them in a kennel and took them to the Lewis County Humane Society.

**Mileage;** 53 Miles



# December 2023

## MUNICIPAL MANAGEMENT MONTHLY ANNOUNCEMENTS

### RACOG UPDATES

- **Infrastructure Roundtable**

We had 45 people at the roundtable workshop. It was a good turnout and something we are looking to replicate to some degree at the Local Government Conference.

- **Water/Wastewater Operator Licensing w/BOCES**

BOCES has backing from their Heavy Equipment Class and the advisory committee for that group. They are going to start drafting a curriculum for what it would look like.

- **Local Government Student Activity**

The NYS DOS is interested in having a local government student activity to learn about how local governments run. I had discussions with them about this at the infrastructure roundtable.

- **Fort Drum Intern**

Kaitlyn Valdez is interning with the commission and RACOG until November 9, 2023. We did attend CSP Exploration Day on October 20th, which is with prospective soldiers transitioning out of service.

- **Associate Circuit Rider**

Sent a description of the position to Fort Drum Employment Readiness, who looks for jobs for soldier spouses.

- **Membership**

RACOG will discuss the membership request for the town of Watson at the next RACOG board meeting.

- **Comprehensive Plans**

Town of Wilna, and the villages of Carthage and Deferiet held their first comp plan committee meeting on November 30th.



### UPCOMING

#### Next RACOG Meeting

January 24, 2024 @ 6:00 PM

TBD

#### Tug Hill Commission Local Government Conference

May 1 - 2, 2024

Turning Stone Resort

[Click Here](#)

#### MetroCount 2023 Field Season Data Summary Available

The Tug Hill Commission's MetroCount  
Traffic Counter 2023 Field Season Data  
Summary report is now available.

[Click Here](#)



## TRAININGS

### • Newly Elected Officials Training

Topics to be covered include: conflicts of interest, codes of ethics and boards of ethics, financial disclosure requirements, typical town offices and their roles, oaths of office, and preparing for your first meeting. There will be plenty of time for questions and answers!

**Location:** Webinar

**Dates:** December 6, 2023 - 6:00 PM to 8:00 PM

**Website/Registration:** [Click Here](#)

### • New Justices' Certification Course

The Office of Court Administration is offering an in-person "Taking the Bench Certification Course" for newly elected or appointed town and village justices.

**Location:** Crowne Plaza Albany-The Desmond Hotel, 600 Albany Shaker Road, Albany, NY 12211

**Dates:** December 11 - 15, 2023 (First Session)

**Website/Registration:** [Click Here](#)

### • NYCOM Planning and Zoning Webinar

The NYS Conference of Mayors (NYCOM) planning and zoning webinar series continues Thursday, December 14, with PreExisting Nonconforming Uses: Understanding Vested Rights & What Local Governments Can Do to Regulate Them

**Location:** Webinar

**Dates:** December 14, 2023 - 11:00 AM - 12:00 PM

**Website/Registration:** [Click Here](#)

### • Newly Elected Town Officials January Training Schools

The Office of the NYS Comptroller and the Association of Towns of New York State have scheduled two Newly Elected Town Officials Training Schools, January 10-12, 2024, at the DoubleTree by Hilton, 1111 Jefferson Road, Rochester, NY 14623 and again January 17-19, 2024, at the Albany Marriott, 189 Wolf Road, Albany, NY 12205.

**Location:** Multiple

**Dates:** January 10 - 12 and January 17 - 19 2024

**Website/Registration:** [Click Here](#)

## GRANTS

### • Preservation Assistance Grants for Smaller Institutions

the Division of Preservation and Access under the National Endowment for the Humanities (NEH) started accepting applications for its Preservation Assistance Grants (PAG) for Smaller Institutions program. This program aims to help small and mid-sized organizations preserve and manage humanities collections and to secure their integrity and significance to a wide audience.

**Due Date:** January 11, 2024

**Website:**

<https://www.neh.gov/grants/preservation/preservation-assistance-grants-smaller-institutions>

### • Companion Animal Projects

The NYS Department of Agriculture & Markets has two grant funding rounds available now through the Grants Gateway for capital projects necessary for the secure containment, health and adequate care of sheltered dogs and cats.

**Due Date:** January 29, 2024

**Website:** [Municipal](#) and [Non-For-Profit](#)

### • Urban and Community Forestry Grants

Applications are now open for a total of \$12.9 million for urban and community forestry projects through the NYS Department of Environmental Conservation.

**Due Date:** January 31, 2024

**Website:**

<https://www.dec.ny.gov/nature/forests-trees/urban-and-community-forestry/urban-and-community-forestry-grants>

### • Planning for a 2024-25 LGRMIF Grant Webinar

New York State Archives has scheduled a training event called "Ask Us Anything About Planning a 2024-25 LGRMIF Grant Application" for Thursday, December 7 from 10 to 11 a.m.

**Due Date:** December 7, 2023 - 10 to 11 AM

**Website:** [Click Here](#)



## TRAININGS

- **NYPF Second Annual “Last Chance Training”**

The New York Planning Federation will provide a second annual “Last Chance Training” to help planning and zoning board members meet their annual four-hour training requirement.

**Location:** Webinar

**Dates:** December 2, 2023 - 10:00 AM to 2:00 PM

**Website/Registration:** [Click Here](#)

- **Newly Elected Officials Training**

Topics to be covered include: conflicts of interest, codes of ethics and boards of ethics, financial disclosure requirements, typical town offices and their roles, oaths of office, and preparing for your first meeting. There will be plenty of time for questions and answers!

**Location:** Webinar

**Dates:** December 6, 2023 - 6:00 PM to 8:00 PM

**Website/Registration:** [Click Here](#)

- **Cornell Local Roads Workshops**

Fall workshops are now available for registration.

**Location:** Different Locations

**Dates:** Various Dates

**Website/Registration:** [Click Here](#)

## GRANTS

- **Northern Border Regional Commission 2023 Catalyst Program**

The Catalyst Program is designed to stimulate economic growth and inspire partnerships that improve rural economic vitality across the four-state NBRC region.

**Due Date:** Unknown

**Website:** <https://www.nbrc.gov/content/Catalyst>

- **NYSDEC Launches Green Purchasing Communities Program**

The program provides an easy to administer green procurement program for local governments and provides the community with recognition for implementing it.

**Due Date:** Unknown

**Website:** Unknown

- **FAST NY Shovel-Ready Grant Program**

Under the FAST NY Shovel-Ready Grant Program, Empire State Development will provide up to \$200 million in grants to prepare and develop sites to jumpstart New York’s shovel-readiness and increase its attractiveness to large employers, including high-tech manufacturing, particularly semiconductor manufacturing, interstate distribution and logistics businesses

**Due Date:** Unknown

**Website:** <https://esd.ny.gov/fast-ny>

Memo To: Prudence L. Greene  
Town of Denmark Clerk/Collector

From: Lindsay Burriss & Ann M. Nortz  
Commissioners of Elections

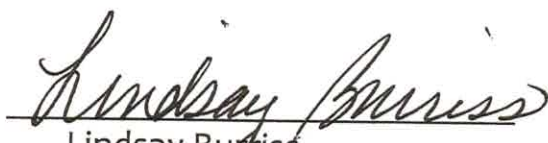
Date: November 29, 2023

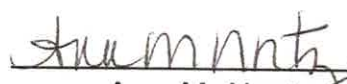
Subject: Canvass of Election Results

The Lewis County Board of Elections has completed their Canvass of Results for the 2023 General Election which was held November 7, 2023; and the following is a list of candidates who received the most votes cast:

- |           |                     |
|-----------|---------------------|
| • Justice | Sandra L. Dunn      |
| • Council | Frederick Wadsworth |
| • Council | Frank D. Fazio      |

If you have any questions, or need additional information on the above elected officials, please feel free to contact our office.

  
Lindsay Burriss  
Commissioner

  
Ann M. Nortz  
Commissioner



# KENDALL, WALTON & BURROWS

*Attorneys-at-Law*

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*Service of Papers by Email  
or Fax is Not Authorized*

December 6, 2023

Village of Copenhagen  
ATTN: VILLAGE BOARD  
PO Box 237  
9915 NYS Route 12  
Copenhagen, NY 13626-0237

Copenhagen Fire Department, Inc.  
PO Box 364  
9950 NYS Route 12  
Copenhagen, NY 13626-0237

RE: Public Funds of Town of Denmark NY  
Village of Copenhagen v. The Copenhagen Fire Department, Inc. et al  
Index #: EFCA2023-000044

Dear Ladies/Gentlemen:

My office serves as attorneys for the Town of Denmark, NY in regard to the above-referenced matter. It is my understanding that the Town of Denmark customarily contracted with the Village of Copenhagen and/or the Copenhagen Fire Department for fire protection services over several years. Those funds were then delivered to the Fire Department. In so doing, public funds from the Town of Denmark were paid to the Village of Copenhagen for reserve funds dedicated to a truck, building and maintenance and turnout gear. We understand that \$48,000 was provided as required by contract and remain in reserve with the Fire Department. Additionally, public monies from the Town of Denmark totaling \$10,000 were previously provided to the Village of Copenhagen to be used for an annual audit report for years 2020 and 2021. No annual audit report was ever conducted. As a result, that amount remains in reserve with the Fire Department, as well.

The Town Board of Denmark understands these amounts will be returned to the Town of Denmark once the above-referenced lawsuit is settled or judicial resolved, and so long as funds in those reserve accounts are returned to the Village of Copenhagen and are sufficient to reimburse taxpayers of the Town of Denmark in part, or in whole. This scenario was

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Megan S. Kendall

Peter L. Walton  
Kathryn J. Harrienger

James A. Burrows

previously memorialized in an October 11, 2022 letter of the Supervisor for the Town of Denmark to the Village of Copenhagen. A copy of that letter is enclosed.

Feel free to contact me directly if any questions arise.

KENDALL, WALTON & BURROWS

James A. Burrows

cc: Candance Randall, Esq.  
Company, McArdle & Randall, PLLC  
PO Box 311  
7571 South State Street  
Lowville, NY 13367

Terrance Hannigan, Esq.  
Hannigan Law Firm, PLLC  
388 Kenwood Avenue  
Delmar, NY 12054

Town of Denmark

**Town of Denmark  
3707 Roberts Rd  
Carthage, NY 13619**

**From the Desk of: Scott M. Doyle  
Title: Supervisor  
Office Phone: (315) 493- 8346  
Cell Phone: (315) 767-5368**

Village of Copenhagen Board  
PO Box 237  
Copenhagen, NY 13626-0237

October 11, 2022

Mayor Mark Souva,

This letter is to advise you that after consultation with the town's attorney the Town of Denmark Board passed a motion requesting the return of funds that were paid to the Village of Copenhagen for "Specified Purposes" in the Fire Contract between the Village of Copenhagen and the Town of Denmark.

The specifics of those funds were paid for Contract Term Years 2020 and 2021 under Section 12 (Further Assurances):

Bullet Point 2 & 3: Provide annual reports showing fund balances for items in budget request earmarked for Truck, Building & Maintenance, Turnout Gear to ensure that reserves are actually going into those accounts: Specific to this request is the \$24,000 annually for years 2020 & 2021 for a total of \$48,000.00.

Bullet Point 5: Each Fire Department listed a budget line item for annual audits. The Town of Denmark was to be copied on the Findings of Annual Audit Report. In the budget accepted by the Town of Denmark it was noted that the Town of Denmark was providing \$5,000 annually for years 2020 & 2021 for a total of \$10,000.00.

Despite repeated requests to Village of Copenhagen, Volunteer Fire Department Personnel, no audit has ever been conducted, even though taxpayer funds were paid for audit completion for 2020 & 2021.

Furthermore, since the Village of Copenhagen voted to disband/dissolve the Copenhagen Volunteer Fire Department, we as a Town Board voted to exercise the 30-day termination clause in the contract. The Town of Denmark supported the establishment of the "Truck Reserve Fund" by adding a total of \$24,000 to that reserve each year (2020 & 2021). With the termination of the contract, it's clear that the taxpayers in the Town will not see those funds utilized as they were meant to be.

For the reasons listed above, the Town of Denmark Board is asking that \$58,000 currently being held by the Copenhagen Volunteer Fire Department, an entity of the Village of Copenhagen, be returned to the Town of Denmark by January 31, 2023

Thank You in advance for your cooperation.

*Scott M. Doyle*

Scott M. Doyle  
Town of Denmark Supervisor  
(315) 767-5368

cc: Attorney Candance Randall  
Attorney James Burrows



December 12, 2023

James Der  
Town Supervisor - Town of Denmark  
3707 Roberts Rd  
Carthage, NY 13619

Enclosed is the **Municipal Shelter Inspection Report** completed on **12/07/2023**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, dog shelter services were rated "Satisfactory". Please make note of any comments listed on the report.

Municipal dog shelters are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in municipal shelter services.

If you have any questions regarding this inspection, please call me.

Paulina Renggli  
Animal Health Inspector  
(315) 916-3204



**MUNICIPAL SHELTER INSPECTION REPORT - DL-90**Rating: **Satisfactory365**Purpose: **Inspection**DATE/TOA: **12/7/23 2:00 pm****LEWIS COUNTY HUMANE SOCIETY  
6388 PINE GROVE ROAD  
GLENFIELD NY 13343**Inspector: **Paulina Renggli**Inspector #: **71**

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These are the findings of an inspection of your facility on the date(s) indicated above:

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- |  |     |
|--|-----|
| 1. Shelter is structurally sound   | Yes |
| 2. Housing area and equipment is sanitized regularly                           | Yes |
| 3. Repairs are done when necessary   | Yes |
| 4. Dogs are handled safely   | Yes |
| 5. Adequate space is available for all dogs                                    | Yes |
| 6. Light is sufficient for observation   | Yes |
| 7. Ventilation is adequate   | Yes |
| 8. Drainage is adequate  | Yes |
| 9. Temperature extremes are avoided  | Yes |
| 10. Clean food and water is available and in ample amount                      | Yes |
| 11. Veterinary care is provided when necessary                                 | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel                      | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7     | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer      | Yes |
| 16. Owners of identified dogs are properly notified                            | Yes |
| 17. Redeemed dogs are licensed before release                                  | Yes |
| 18. Proper impoundment fees paid before dogs are released                      | Yes |
| 19. Written contract or lease with municipality                                | Yes |

## Town - City - Village Information for Inspection:

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**TCV CODE    TCV NAME**

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2301	Town of Croghan
2302	Town of Denmark
2304	Town of Greig
2305	Town of Harrisburg
2306	Town of Lewis
2307	Town of Leyden
2308	Town of Lowville
2309	Town of Lyonsdale
2310	Town of Martinsburg
2311	Town of Montague
2312	Town of New Bremen
2314	Town of Pinckney
2315	Town of Turin
2316	Town of Watson
2317	Town of West Turin
2221	Town of Wilna

REMARKS:

REPRESENTATIVE PRESENT FOR INSPECTION: **Amber Zehr**  
TITLE: **Shelter Manager**

REVIEWED BY: **Emily Cacchione**  
REVIEWED DATE: **12/11/2023**



2023	DA-5130.2	DA-5130.41	DA-5130.42	DA-5140.4	DA-5142.4	DB-5110.41	DB-5110.42	DB-5112.2	Totals
	Equipment	Repairs	Tools	D/A	Snow	Roads	Signs	Chips	
	\$ 100,000.00	\$ 55,000.00	\$ 1,000.00	\$ 1,000.00	\$ 97,500.00	\$ 125,000.00	\$ 2,000.00	\$ 194,217.00	\$ 575,717.00
Income									
JAN		\$ (3,359.11)		\$ (400.00)	\$ (22,389.79)				\$ (26,148.90)
FEB	\$ (54,600.00)	\$ (2,052.30)		\$ (1.25)	\$ (38,345.95)	\$ (36.71)	\$ (38.64)		\$ (95,074.85)
MAR		\$ (1,225.15)			\$ (20,575.76)	\$ (100.46)			\$ (21,901.37)
APR		\$ (152.38)			\$ (12,052.17)	\$ (132.03)	\$ (20.00)		\$ (12,356.58)
MAY		\$ (3,538.65)		\$ (150.00)	\$ (425.00)	\$ (8,704.45)			\$ (12,818.10)
JUNE		\$ (634.84)				\$ (14,540.25)		\$ (20,269.83)	\$ (35,444.92)
JULY		\$ (1,955.34)				\$ (3,640.04)			\$ (5,595.38)
AUG		\$ (3,680.40)				\$ (17,835.26)	\$ (279.72)	\$ (64,834.95)	\$ (86,630.33)
Sept		\$ (4,101.97)				\$ (8,529.47)		\$ (90,148.86)	\$ (102,780.30)
Oct	\$ (8,000.00)	\$ (3,931.52)		\$ (330.00)		\$ (3,534.08)			\$ (15,795.60)
Nov		\$ (2,097.09)			\$ (18,876.52)	\$ (12,237.96)			\$ (33,211.57)
Dec		\$ (7,265.11)			\$ (331.30)				\$ (7,596.41)
TOTAL	\$ 37,400.00	\$ 21,006.14	\$ 1,000.00	\$ 118.75	\$ (15,496.49)	\$ 55,709.29	\$ 1,661.64	\$ 18,963.36	\$ 120,362.69
				DA-9040.8	DB-9040.8				
	\$ 241,456.00	\$ 131,503.00							
JAN				\$ 13,255.00	\$ 13,256.00				