

A regular meeting of the Town of Denmark Town Board was held on September 19, 2022, at the Town of Denmark Municipal Building.

In attendance were the following officials: Councilman Fred Wadsworth Councilman Frank Fazio Supervisor Scott Doyle Councilman Peter Jones Councilwoman Darlene Rowsam Superintendent Patrick Mahar Deputy Town Clerk Susan Kirch-Corey	Also in attendance: Gerald Carter Gary Ashline – Castorland Fire Department Deputy Supt. James Der
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Supervisor Doyle opened the Town Board meeting at 6:00pm. Those in attendance recited the Pledge of Allegiance.

Deputy Clerk Kirch-Corey conducted a roll call of the Town Board as follows:

Councilman Wadsworth	Present
Councilman Fazio	Present
Supervisor Doyle	Present
Councilman Jones	Present
Councilwoman Rowsam	Present

Councilman Wadsworth made a motion to approve the meeting minutes of August 15, 2022, as prepared by Deputy Clerk Kirch-Corey, seconded by Councilman Fazio.

Vote recorded as 5 Ayes and 0 Noes.

Councilman Jones made a motion to approve the special meeting minutes of August 30, 2022, as prepared by Deputy Clerk Kirch-Corey, seconded by Councilwoman Rowsam.

Vote recorded as 5 Ayes and 0 Noes.

Councilwoman Rowsam made a motion to approve the special meeting minutes of September 13, 2022, as prepared by Deputy Clerk Kirch-Corey, seconded by Councilman Fazio.

Vote recorded as 5 Ayes and 0 Noes.

Councilman Wadsworth made a motion to approve the agenda for September 19, 2022, seconded by Councilman Jones. Vote recorded as 5 Ayes and 0 Noes.

**Public Comment:**

Mr. Ashline commented he was in attendance to represent Castorland Fire Department and make sure that the board had received a copy of their budget.

Supervisor Doyle answered that they did receive it.

Mr. Carter voiced concerns over the Town of Denmark not re-signing contract with Copenhagen Fire Department. Asking if the other towns; Castorland, Pinkney, Denmark, Champion, West Carthage are also intending not to renew.

Supervisor Doyle offered that he can only speak for the Town of Denmark, emphasizing that he and Town Board did not want to have to make the decision they made. The issue has been ongoing for better than a year with the Village of Copenhagen and the Copenhagen Fire Department; it has been an issue with the Town of Denmark for more than six months.

Mr. Carter inquired if the other fire departments also must report to the town.

Supervisor Doyle answered that Castorland Fire Department send their monthly meeting minutes and their financials every month.

Councilwoman Rowsam explained that Copenhagen Fire Department is the smallest department covering the largest area for fire protection.

Discussion held.

Supervisor Doyle added that the biggest concern is for public safety.

Councilman Fazio expressed a concern not only for the fire department, but for the public and residents who depend on them when called.

Councilman Jones asked Mr. Ashline how many fire fighters are in the Castorland Fire Department.

Mr. Ashline answered they have 42 active fire fighters, and 18 are certified interior fire fighters.

Further discussion held.

Councilman Wadsworth offered a resolution, seconded for adoption by Councilman Fazio as follows:

**Resolution 120 of 2022: The Town of Denmark Town Board hereby authorized an additional charge of \$450.00 to be paid to Tom's General Contracting for additional work needed to deal with damaged caused by wasp infestation, at main entrance exterior doors. Total to be paid for invoice dated 9/18/2022, in the amount of \$1,800.00.**

<b>Councilman Wadsworth</b>	<b>Aye</b>
<b>Councilman Fazio</b>	<b>Aye</b>
<b>Councilman Jones</b>	<b>Recused</b>
<b>Councilwoman Rowsam</b>	<b>Aye</b>
<b>Supervisor Doyle</b>	<b>Aye</b>

Councilman Wadsworth offered a resolution, seconded for adoption by Councilman Jones as follows:

**Resolution 121 of 2022: The Town of Denmark Town Board hereby approves payments of General Fund Abstract #659 dated September 19, 2022, paid prior claim #s 188 - 191 totaling \$ 1,816.90 , new claim #s 192 - 206 totaling \$ 7,814.27. Total of all claims \$ 9,631.17.**

<b>Councilman Wadsworth</b>	<b>Aye</b>	
<b>Councilman Fazio</b>	<b>Aye</b>	
<b>Councilman Jones</b>	<b>Aye</b>	
<b>Councilwoman Rowsam</b>	<b>Aye</b>	
<b>Supervisor Doyle</b>	<b>Aye</b>	<b>Resolution 121 of 2022 adopted 9.19.2022</b>

Councilman Jones offered a resolution, seconded for adoption by Councilwoman Rowsam as follows:

**Resolution 122 of 2022: The Town of Denmark Town Board hereby approves payments of Water District Abstract #84, dated September 19, 2022, claim #15 . Total of all claims \$ 229.69.**

<b>Councilman Wadsworth</b>	<b>Aye</b>	
<b>Councilman Fazio</b>	<b>Aye</b>	
<b>Councilman Jones</b>	<b>Aye</b>	
<b>Councilwoman Rowsam</b>	<b>Aye</b>	
<b>Supervisor Doyle</b>	<b>Aye</b>	<b>Resolution 122 of 2022 adopted 9.19.2022</b>

#### **Reports of Departments**

**Dog Control Office:** DCO Nick Astafan provided a written report of August 2022. No concerns or comments.

#### **Zoning & Planning**

**Planning Board:** Secretary Amanda Clark submitted Minutes of September 6, 2022. No concerns or comments.

**Zoning Board:** Deputy ZEO, Kevin Gaines provided a written report of August 2022 Zoning Report. No concerns or comments.

Supervisor Doyle said he had a conversation with Kevin Gaines, current Deputy ZO recently. Supervisor Doyle asked Mr. Gaines if he was interested in filling the position of Zoning Enforcement Officer, replacing Lloyd Woodruff current ZEO. Mr. Gaines agreed he would be happy to continue, he is asking for \$22.50 an hour. Discussion was held.

Councilman Wadsworth made a motion to increase pay for ZEO to \$22.50 an hour, motion seconded by Councilman Fazio. Vote 5 Ayes, 0 Noes.

Councilman Jones made a motion to appoint Kevin Gaines as Zoning Enforcement Officer by, motion seconded by Councilman Wadsworth. Vote 5 Ayes, 0 Noes.

**Assessor:** No report submitted.

**Town Clerk:** Deputy Clerk Kirch-Corey read the Clerk's Report of August 2022.

Councilwoman Rowsam inquired if Katie Zehr was stepping down from the library project or as planning board member.

8/24/2022 – Email received from Katie's messages indicated her stepping down as spearhead of the library project. Deputy Clerk Kirch-Corey responded that there had been no indication of her leaving the planning board.

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Prudence Greene

From: Katie Zehr <kzehr23@gmail.com>  
Sent: Wednesday, August 24, 2022 9:24 AM  
To: Prudence Greene; Scott Doyle  
Subject: Position

Good morning! I'm sorry for any inconveniences this may cause. I feel very bad about this but life happens. I have decided to step down from my position. I have too much going on right now and think it's best for to be part of this at a better time. I am truly, sincerely so sorry. I wish you all the best.  
Thanks,  
Katie Zehr

8/31/2022 – Received an email providing an insurance binder from B.R. Johnson LLC covering the work performed at the Municipal Building and Highway Garage.

9/06/2022 – Received notice of policy change and insurance binder for the addition of a 2022 Ford F250.

RACOG Report for August 2022, submitted by Mickey Dietrich. No comments or questions.

**Superintendent of Highways & Special Districts:** Supt. Patrick Mahar submitted a written report to the Town Board updating on his department’s activity, a voucher report, and a budget report.

Supt. Mahar reported that the Highway Department had been working with Lewis County Highway Department near Turin area.

Supt. Mahar reminded the board he will be in Ellicottville, NY from September 20 – 23.

Supt. Mahar reported that the bollards being placed at the wellhead would be covered with a yellow sleeve.

Supervisor Doyle asked about the status of fire hydrants. Supt. Mahar reported all hydrants have been flushed and all are in working order.

Councilman Jones inquired if the town has heard anything on the LED lighting. Supt. Mahar responded that he has asked Kim Vogt, Village of Copenhagen Trustee.

There were no questions of Supt. Mahar resulting from Budget report or Voucher report.

Councilwoman Rowsam offered a resolution, seconded for adoption by Councilman Wadsworth as follows:  
**Resolution 123 of 2022: The Town of Denmark Town Board hereby approves payments Highway Department, Abstract #701 , dated September 19, 2022, claim #149 - 167, total of all claims \$ 128,115.57**

<b>Councilman Wadsworth</b>	<b>Aye</b>
<b>Councilman Fazio</b>	<b>Aye</b>
<b>Councilman Jones</b>	<b>Aye</b>
<b>Councilwoman Rowsam</b>	<b>Aye</b>
<b>Supervisor Doyle</b>	<b>Aye</b>

**Supervisor’s Report:**

Supervisor Doyle asked if there were any questions resulting from North Country CPAs Financials, there were none.

Supervisor Doyle introduced his completed Credit Card Policy, noting that payments can be made directly at Community Bank and the new credit card policy meets state comptroller’s requirements.

Supervisor Doyle explained after meeting with Supt. Mahar, the credit limit should be \$5,000.

Councilman Jones inquired if Supt. Mahar will be always in possession of the card.  
Supt. Mahar answered, yes.

Councilwoman Rowsam inquired if the card is exclusively for the Highway Department or can the credit card policy be amended for use by the town clerk.  
Supervisor Doyle answered that yes, the card will be in use for the highway department, but it could be used for qualified purchases by Board members can be made through Supt. Mahar. Also qualified purchases can always be reimbursed by turning in a payment voucher by any member. Further explaining that the credit card policy can be amended to include use by others.

Councilman Wadsworth offered a resolution, seconded for adoption by Supervisor Doyle as follows:

**Resolution 124 of 2022: The Town of Denmark Town Board hereby approves the attached Credit Card Policy for use by the Highway Superintendent with the credit limit being set at \$ 5,000.00. The Policy is effective for the term of the Highway Superintendent and the Town Supervisor.**

- Councilman Wadsworth      Aye**
- Councilman Fazio            Aye**
- Councilman Jones          Aye**
- Councilwoman Rowsam    Aye**
- Supervisor Doyle            Aye**

**TOWN OF DENMARK**



**Credit Card Policy**

**Town of Denmark  
Credit Card Policy**

**Purpose:**

To establish the Policy and Procedures for the use of Town Credit Cards by Department heads. These procedures are intended to provide convenience for one-time purchases that may be sold to a less expensive price or offered on a credit card basis only. The policy and process described in this document are designed to minimize inappropriate or wasteful spending, reduce the chances of fraud, and ensure the billing process is completed on a timely basis with complete documentation.

- These procedures are intended to ensure that procurement with credit cards accomplished pursuant to the policy and procedures established by the Town Board.
- To improve efficiency, significantly reduce paperwork, improve internal controls, and reduce the overall cost associated with approved purchases.
- To ensure appropriate internal controls are established within each department procuring with credit cards to that they are used for authorized purposes only.
- To ensure that the Town bears no legal liability from inappropriate use of credit cards.

**Scope:**

The Town of Denmark Board will authorize the issuance of a credit card by one of the Town's approved banks and approve the policies and procedures for credit card use. The Town Supervisor will make decisions regarding the issuance of the individual cards and may establish additional controls for their use, consistent with the overall policies established by the Town Board. The maximum limit on cards shall be reviewed and updated by the Town Board at the Organization Meeting. Requested changes to card limits must be approved at Town Board meetings and will be no more than \$5,000.00 per card.

**Policy:**

- A. The Town Credit Card is only to be used in the following situations:
  - a. In emergencies that are of a public safety nature
  - b. If a purchase order/voucher cannot be issued or cannot be paid through the normal voucher process.
  - c. Conference/Training Registration
  - d. With Pre-Approval by the Town Board
- B. The Credit Card will not be used for personal purchases of any kind. Use of credit cards for personal purchases or expenses with the intention of reimbursing the Town is prohibited and will result in disciplinary action.

**Authority:**

These policies are adopted by the Town Board of the Town of Denmark at its September 19, 2022 meeting.

C. Department heads are required to authorize payment of the charge on their receipt. This includes charges made by any designated individual. Authorization is given by signing the receipt before it is submitted for payment.

D. Proper documentation is required for all purchases including "emergencies". Documentation for "emergencies" should clearly justify the need.

E. Credit Card receipts must be submitted with the Department of Highway Abstract on a monthly basis.

F. No cash advances (ATM, Travelers Checks, Money Orders, etc.) or cash back from purchases are allowed using the Credit Card.

G. All purchases made with Credit Cards shall be paid for within the same billing cycle so that no interest charges or penalties are incurred.

H. All cardholders shall take all measures necessary to ensure the security of the credit card and the card number. Cardholders shall not give their card or their card number to others to use on their behalf.

I. Any incentive program benefits derived by the use of the Town Credit Cards will be the Property of the Town of Denmark.

J. Reimbursement or financial charges for services are not permitted without prior authorization.

K. Lack of proper documentation or authorizations for purchases will result in loss of Credit Card privileges and/or personal liability.

L. Misuse of a Town Credit Card by an authorized Designee may result in loss of Credit Card and/or disciplinary action against the employee, up to and including termination of employment.

M. The cardholder will provide all information required by the financial institution issuing the card in order to receive a Town Credit Card, including Social Security information as required by the Federal Patriot Act.

N. Even with the approval by the Town Supervisor, only budgeted and allowable expenditures can be purchased using the Credit Card. Unbudgeted or unauthorized expenses will not be paid by the Town of Denmark. The Town reserves the right to collect payment for unauthorized expenditures from the Designee.

O. The Designee is responsible for managing any returns or exchanges and ensuring that proper credit is received for returned merchandise. The cardholder will review the item statement to ensure that the return was properly credited.

P. It is the responsibility of the Designee to immediately notify the Credit Card Company & Town Supervisor of any lost or stolen Credit Card.

Q. The Town of Denmark is a municipal government exempt from sales tax. Sales tax shall not be included with the cost of any purchase. Please be sure to have a copy of the Town's tax exempt certificate with you when making a purchase. Sales tax credits cannot be paid with Town funds. The individual making the purchase may be personally responsible for payment of sales tax.

**Procedure:**

- A. The use of the Credit Card is a privilege but also requires greater vigilance and responsibility. Designees must follow all current procedures set forth by the Town Supervisor. (Note:

procedures can be updated in response to new situations) Ignorance of dated policy is no excuse for improper Credit Card use.

B. Designees who need to use the Credit Card account must request permission from the Town Supervisor to be placed on the official list of authorized users.

C. Each authorized cardholder must sign receipt of the Policy and agreement to such policy. Forms will be kept on file in Clerk's Office.

D. Designees must sign out the Credit Card for use and always maintain physical possession of the card.

E. The Town of Denmark will be billed monthly on one statement, which will go the Designee. Itemized receipts must be obtained by the cardholder and turned into the Town Clerk within one week of purchase date. It is incumbent upon each department head to submit invoices to the Town Clerk promptly so as to avoid interest fees and late charges. If receipts are submitted late causing finance charges, the responsible party may have Credit Card Privileges revoked.

F. The Designee shall verify that goods and services purchased with the Credit Card have been received by the Town prior to submitting the voucher requesting Town Board signature/approval authorizing payment. This confirmation will be evidenced by a signature on the statement.

G. The Credit Card will be reconciled monthly by the Designee and reviewed by the Town Supervisor for unauthorized charges and other discrepancies.

H. When using the Town Credit Card, the authorized cardholder shall:

- a. Determine if the intended purchase is within the cardholder's credit limit.
- b. Inform the merchant that the purchase is tax exempt. The Town of Denmark's Exempt number is 69-022-0395. Review the receipt before leaving the store and request a credit if taxes were charged in error.
- c. Obtain an itemized receipt for all purchases.

I. It is the cardholder's responsibility to retain the receipts and other documentation.

J. Credit Card bills will not be attached to a voucher for payment without itemized receipts or documentation.

K. Credit Card bills cannot be paid without authorized voucher.

L. Credit Cards cannot be used by automatic deduction from Town of Denmark bank accounts.

M. Credit Card bills cannot be paid under the "blanket payment" authority given by the Town of Denmark Board for payments such as utilities.

N. Lack of proper documentation or authorizations for purchases will result in loss of credit card privileges and/or personal liability.

O. Upon separation of employment, cardholders shall surrender the Town Credit Card to the Town Supervisor on or before their last day of work and prior to their final paycheck.

**Audits:**

Periodic analysis of Credit Card Activity and a review of the Card Holder Responsibilities will be conducted. Detailed activity and monthly statements will also be reviewed annually during the mandatory audit process conducted by the Town Board or the Town's Certified Public Accountant.

**APPENDIX B  
ADMINISTRATIVE REGULATION AGREEMENT TO ACCEPT TOWN CREDIT CARD**

I, \_\_\_\_\_, hereby acknowledge receipt of a Town of Denmark Credit Card.

Number: \_\_\_\_\_  
(Last 4 Digits of Credit Card)

As a Cardholder, I agree to comply with the terms and conditions of this Agreement and the provisions of the Town of Denmark Credit Card Policy, as may subsequently be revised. I acknowledge the receipt of the Policy and I have read and understand its terms and conditions. I understand the Town of Denmark is liable for all charges made by me.

As the holder of this Credit Card, I agree to accept responsibility for the protection and proper use of this Credit Card. I understand that I am responsible for retaining all receipts for processing and that failure to provide receipts may result in personal liability. I understand that I cannot use the Credit Card for personal use even if the intent is to reimburse the Town of Denmark. I understand the use of the card does not circumvent the Town's Purchasing Policy.

I further understand that improper use of this Credit Card may result in disciplinary action, up to and including termination of employment as accordance with the applicable town personnel policies. I also agree to allow the Town of Denmark to collect amounts owed by me even if I am no longer employed by the Town. I understand that fraudulent use of this card means I may be subject to prosecution.

If the Town of Denmark institutes legal proceedings to recover amounts owed by me under this Agreement, I agree to pay all legal fees incurred by the Town in such proceedings.

I understand the Town of Denmark may terminate my rights to use this Credit Card at any time for any reason. I agree to return the Credit Card to the Town of Denmark immediately upon request or upon termination of employment.

Cardholder / Employee \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Affidavit / Town Supervisor \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Supervisor Doyle reported the preliminary Budget Process being mostly complete, after having spent time with Mr. Lawrence, North Country CPAs going over the assessed values.

Supervisor Doyle reminded all that the next budget workshop will be held September 27<sup>th</sup> at 6pm. Supervisor Doyle extended an invitation for Mr. Ashline to attend, if interested.

Supervisor Doyle reports that the Union Negotiations are complete, and a Union representative will be stopping by with the contract next week for signing.

Councilman Jones offered a resolution, seconded for adoption by Councilwoman Rowsam as follows: **Resolution 125 of 2022, to Rescind Resolution 116 of 2022, The Town of Denmark Town Board hereby approves transfer of \$85,609.74 from the ARPA Account ending 4778 to the General Fund ending in 0048, and further directs Supervisor Doyle to close the Account ending 4778 known as the ARPA Account, to be effective immediately.**

- Councilman Wadsworth      Aye**
- Councilman Fazio            Aye**
- Councilman Jones          Aye**
- Councilwoman Rowsam    Aye**
- Supervisor Doyle            Aye**

Mr. Carter inquired what ARPA stands for.  
Supervisor Doyle answered American Rescue Plan Act, a federal program.

Councilman Wadsworth offered a resolution, seconded for adoption by Councilman Jones as follows:

**Resolution 126 of 2022, The Town of Denmark Town Board hereby approves the transfer of \$85,609.74 from the ARPA Account ending in 4776 to the General Fund ending in 0048, and further directs Supervisor Doyle to close the Account ending 4776 known as the ARPA Account, to be effective immediately.**

<b>Councilman Wadsworth</b>	<b>Aye</b>
<b>Councilman Fazio</b>	<b>Aye</b>
<b>Councilman Jones</b>	<b>Aye</b>
<b>Councilwoman Rowsam</b>	<b>Aye</b>
<b>Supervisor Doyle</b>	<b>Aye</b>

**Old Business:**

Supervisor Doyle updated that the first part of the door project is 98% complete. The push button stations are operated by 9V battery which will need to be changed annually. A bollard and push station are not currently working at the lower-level entrance.

Supervisor Doyle reported the Court office doors have still not come in.

Supt. Mahar already updated on the progress and grounds maintenance.

Councilman Fazio exits at 6:38pm

Supervisor Doyle asked Supt. Mahar if he had a cost estimate for the bollards to be placed at the well casing. Supt. Mahar replied not yet but does suggest the bollards be covered with a yellow plastic sleeve.

Supervisor Doyle reported that SnoPals would not sign the TME agreement for crossing Denmark town roads and rights of way if they are required to pay toward roadway repairs. Discussion held.

Councilman Fazio reentered 6:42pm

Motion to approve the TME agreement made by Councilman Wadsworth, motion to approve seconded by Councilman Jones.

Roll call vote 5 Ayes, 0 Noes.

Supervisor Doyle introduced a recommendation for an amendment of the current zoning law regarding wind driven power setbacks.

*Town Zoning Law Section 1025 Private Wind Power Generating Facility: Commercial Wind Power Overlay / Commercial Wind Power Generating Facility / Wind Test Towers*

*General Requirements for Commercial Wind Power Overlay/ Commercial Wind Power Generating Facility/ Wind Test Towers* concerning the setbacks.

Supervisor Doyle recommended the following changes:

Item A. 'The height of the highest portion of the nacelle plus 8 times the length of one rotating blade (Roughly 2000') of such Wind Power Generating Facility from the road centerline.' Discussion held.

And

In Item B; from '1500 to 2000 feet from the structure of any residence, public building, campground, church, or business; or 2000 feet from any school property line.' Discussion held.

Supervisor Doyle also suggested changing: 'the owner of a residence may consent to vary this distance;' to 'the owner of the residence may not consent to varying the distance.'

Supervisor Doyle noted that these suggested changes would bring Town of Denmark's Zoning Law in line with the distances used by neighboring towns. Also advising that the Town will have to engage the Attorney on the requirements to change the law. i.e.: public input, etc. A special hearing would need to be set once everything is in order.

Councilman Wadsworth asked if changing the distance 'to residence' meant main residence or an accessory building?

Deputy Supt. Der offered that the distinction is made in the existing law; believing it mean the main residence.

Motion to lay out the change of setback made by Councilman Wadsworth, the motion seconded Supervisor Doyle.

Mr. Carter inquired; if a tower falls, will the owner pay for the restoration?  
Supervisor Doyle answered, yes.

Councilman Jones asked, if a farmer can add additional buildings, such as to an existing farm?  
Discussion held; the short answer is yes. The distances in question pertain to the initial construction of the tower.

**New Business:**

Supervisor Doyle would like to submit information to Fourth Coast Solar in Clayton to have them design a Solar Array and conduct a payback analysis utilizing NYSEDA programs and required capital investment from the town.

Councilman Wadsworth inquired how much it would cost.  
Supervisor Doyle answered, nothing. Supervisor Doyle added that Harrisville has just completed a project.

Supervisor Doyle explained the door installation damaged an area around the entrance doors. The town should expect a change order on Tom Aubin's invoice for the repair of drywall, and fixing stucco on left and front side of entrance doors at the entrance to building.

Councilwoman Rowsam inquired if B.R. Johnson would be responsible for these repairs.

Supervisor Doyle explained that one of their installers was stung by bees that had started infiltrating the doors, frame, and wall at those locations. B.R. Johnson could not be held responsible.

Supervisor Doyle explained that an additional lockset for the Highway Garage would be purchased because the wrong lock had been replaced with the removed lockset being discarded. Supervisor Doyle informed Supt. Mahar that he would need to be here when this new lock is installed, as he would not be here.

Councilman Wadsworth offered a resolution, seconded for adoption by Councilman Jones as follows:

**Resolution 127 of 2022: The Town of Denmark Town Board does hereby resolve to allow Supervisor Scott Doyle to sign quote # 440254 from B.R. Johnson, LLC in the amount of \$172.19 to replace the door knob hardware for the garage door. The Town Board further directs that the funds to pay for this project be drawn from the American Rescue Plan Act (ARPA) funds received from the federal government.**

<b>Councilman Wadsworth</b>	<b>Aye</b>
<b>Councilman Fazio</b>	<b>Aye</b>
<b>Councilman Jones</b>	<b>Aye</b>
<b>Councilwoman Rowsam</b>	<b>Aye</b>
<b>Supervisor Doyle</b>	<b>Aye</b>

Supervisor Doyle asked if October 8<sup>th</sup> at 6:00 PM would be agreeable for the Board to meet for the Preliminary Budget meeting; the date was changed to October 11<sup>th</sup> at 6:00 PM.

Supervisor Doyle explained the quotation received from Advanced Business Systems, Inc. for a quote for a new computer, citing not being able to print or scan to his printer, and it is taking 10-11 minutes to start up.  
Discussion held.

Councilwoman Rowsam offered a resolution, seconded for adoption by Councilman Jones as follows:

**Resolution 128 of 2022: The Town of Denmark Town Board does hereby resolve to allow Supervisor Scott Doyle to sign quote # SQ1028 from Advanced Business Systems, Inc. in the amount of \$1,500.08 to purchase a new DELL OPTIPLEX 3000 computer, setup, installation, and data transfer from Supervisor's current laptop to new computer to be installed in the Supervisor's Office.**

<b>Councilman Wadsworth</b>	<b>Aye</b>
<b>Councilman Fazio</b>	<b>Aye</b>
<b>Councilman Jones</b>	<b>Aye</b>
<b>Councilwoman Rowsam</b>	<b>Aye</b>
<b>Supervisor Doyle</b>	<b>Aye</b>

Councilman Fazio offered a resolution, seconded for adoption by Councilman Jones as follows:

**Resolution 129 of 2022, The Town of Denmark Town Board hereby approves the transfer of \$1,500.08 from the Supervisor Salary A1220.1 to Supervisor Contractual 1220.4 for payment to Advanced Business Systems, Inc. for service and equipment as listed in quote # SQ1028.**

<b>Councilman Wadsworth</b>	<b>Aye</b>
<b>Councilman Fazio</b>	<b>Aye</b>



<b>Councilman Jones</b>	<b>Aye</b>
<b>Councilwoman Rowsam</b>	<b>Aye</b>
<b>Supervisor Doyle</b>	<b>Aye</b>

Supervisor Doyle introduced an email he had received about setting electronic speed signs for the town. The towns of Castorland, Carthage, Lowville, Deferiet, and Champion have signed up with NYSDOT to receive these signs, saying that the more towns that sign up for their use the less the equipment costs. Discussion held.

Supt. Mahar requested a pay be set for part-time winter help.

Councilman Fazio inquired what the pay was last year.

Supt. Mahar explained it was \$19 per hour; recommending \$20 for those holding a CDL license, \$18 per hour for non-CDL licensed part-time winter workers.

Councilman Fazio offered a resolution, seconded for adoption by Councilwoman Rowsam as follows:

**Resolution 131 of 2022: The Town of Denmark Town Board hereby approves Highway Department part-time winter help pay rate at \$20.00 per hour for CDL licensed employees and a pay rate of \$18.00 per hour for non-CDL licensed employees.**

<b>Councilman Wadsworth</b>	<b>Aye</b>
<b>Councilman Fazio</b>	<b>Aye</b>
<b>Councilman Jones</b>	<b>Aye</b>
<b>Councilwoman Rowsam</b>	<b>Aye</b>
<b>Supervisor Doyle</b>	<b>Aye</b>

Supervisor Doyle announced there being no other business before the Town Board.

At 7:09 PM, Councilman Wadsworth offered a motion to adjourn, seconded by Councilman Jones.

Roll call vote Ayes 5, Noes 0

Susan Kirch-Corey

Town of Denmark Deputy Town Clerk