

Meeting Called to Order at 6:00 PM
Pledge – Led by Supervisor Doyle
Role Call – Deputy Clerk

Approval of June 20, 2022, Meeting Minutes

Approval of tonight's agenda

Public Comment

Eric Johnson – AYSO Soccer

Rail to Trail Discussion by Legislator Richard Chartrand & Ian Gilbert.

RACOG Report for July 2022 submitted by Mickey Dietrich.

Resolution _____ Of 2022: The Town of Denmark Town Board approves payments of General Fund Abstract # 657 dated July 18, 2022, voucher 147 – 164, totaling \$26,727.20.

Resolution _____ Of 2022: The Town of Denmark Town Board approves payments of Water District Abstract # 82, dated July 18, 2022, claim # 10-11. total of paid prior \$9,580.64, Total of all claims \$ 9,828.64.

Reports of Departments:

A. Dog Control Office – Nick Astafan, Report of June 2022, 6 month report, and DCO Inventory list

B. Zoning & Planning

a. Planning Board – Minutes of July 5, 2022

b. Deputy ZEO, Kevin Gaines June 2022 Zoning Report

i. Discussion on Zoning Officer

ii. Katie Zehr has expressed interest in the open Planning Board Seat

C. Assessor – William Vargulick

a. County wants all towns to utilize the same computer & computer software. The software utilized by the county is not supported by Windows 10.

Resolution ____ of 2022: The Town of Denmark Board approves the purchase of a new laptop computer for the Assessor through Lewis County IT Department. Cost of the computer will come from Assessor Contractual line A1335.4 at a cost not to exceed \$1,100 dollars.

D. Town Clerk – Prudence Greene's Clerk and Tax Collection Reports of June 2022

a. Correspondence

i. Letter from NYS Ag & Markets, dated 7/16/22, DCO Inspection Report - Satisfactory

ii. Letter from Lewis County Board of Elections, dated 7/7/2022, confirming Primary on 8/23/22 from 6am – 9pm

iii. Letter from Converse Labs, dated 6/23/22, beginning 7/1/22, 3% surcharge on future bills

iv. Letter from Assoc of Towns, fall in person training regulating short term rentals

v. Letter from Shari Simmons, dated 7/2/2022, wind tower noise level

vi. Certificate of Liability Insurance for the Village of West Carthage Fire Department have been received. Valid 6/1/2022 – 6/1/2023

b. New York State and Local Retirement System, required resolution

Resolution ____ Of 2022: Whereas the Office of the State Comptroller of New York State and Local Employees’ Retirement System requires that a Standard Work Day and Reporting Resolution be established for retirement credit reporting purposes for elected and appointed officials;

Now, Therefore Be It Resolved, that the Town of Denmark hereby establishes the following as standard work day for elected and appointed officials and will report the following days worked to the New York State and Local Retirement System based on the record of activities maintained and submitted by these officials to the Town Clerk:

Name	Title	Standard Work Day	Current Term Begin & End Dates	Record of Activities Result
Elected Officials				
Prudence Greene	Town Clerk	6	1/1/2022 – 12/31/2025	23.4
Patrick Mahar	Supt. Of Highways	6	1/1/2022 – 12/31/2025	23.45
Appointed Officials				
Prudence Greene	Court Clerk	6	1/1/2022 – 12/31/2025	5.03
Rachael Vary	Court Clerk	6	1/1/2022 – 12/31/2022	2.17
Joseph Greene	Court Bailiff	6	1/1/2022 – 12/31/2022	1.15

E. Superintendent of Highways & Special Districts – Patrick Mahar

- a. Update of department activity
- b. Budget Report
- c. Voucher Report

Resolution ____ of 2022: The Town of Denmark Town Board approves payments Highway Department, Abstract # , dated July 18, 2022, claim # , total of all claims \$.

F. Supervisor’s Report

- a. North Country CPA – Financials

Resolution ____ Of 2022: The Town of Denmark Town Board does hereby authorize the following transfer of funds in the adopted 2022 Town of Denmark Budget:

From	To	Total
A1355.4 – Assessor Contractual	A3610.42 – Cont. Bd of Assessment	51.64

- b. The Town of Denmark’s AUD report underwent a thorough review this year. The review is complete and accepted.
- c. Town Credit Card – Superintendent Mahar and I will have to sign paperwork
- d. Budget Process – Letters will go out to Department Heads and Fire & EMS Contractors
- e. Library discussion for the Town
- f. Wage & Benefit Survey has been conducted with Town Highway Departments located within the Lewis County

- g. NY State Deferred Comp will be transitioning from paper reporting to electronic reporting.

Resolution ____ of 2022: The Town of Denmark Town Board approves setting up North Country CPA Scott Lawrence as administrator for NYS Deferred Comp allowing access to transmit the electronic reports as needed. Town Supervisor will remain as a user.

G. Old Business

- a. Building Doors update – Installation in early August
 - i. Requested a proposal for wind break for entryway
- b. Court Office Doors & Secondary Exit for Court Clerk
 - i. Door will have to go to Northern Glass for Estimates on Glass and Pass Thru
- c. Technology Upgrade Update – Councilman Wadsworth
- d. Town of Denmark Grounds Maintenance & Progress Update? Old culverts? Brush Pile?
- e. Raise Parking Lot 4” & Pave It? Cost Estimate?
- f. Removing Garden & Installing 4 Ballards surrounding well casing
- g. Spoke to Tom Aubin regarding proposal to repair exterior cement board, to redo interior entrance of lower-level entrance. Horse Hitching Post
- h. Lewis County Highway speed study of Station Rd

Resolution ____ of 2022: The Town of Denmark Town Board hereby approves the request for a speed study to be conducted on the Station Road. The request will be forwarded to the Lewis County Highway Department.

H. New Business

- a. Lewis County Highway would like us to assume Station Road as a Town Highway.
- b. Grant Program for blight properties

Resolution ____ of 2022: The Town of Denmark Town Board agrees to accept the assignment of the Station Road as a Town Highway. The passing of this resolution will result in the Lewis County transferring the care & maintenance of the Station Road from Lewis County to the Town of Denmark. As part of that transfer any CHIPS funding for maintenance will now be assigned to the Town of Denmark.

- c. Cost of Search & Rescue Sponsorship has increased from \$97/Person to \$235/Person.

Resolution ____ of 2022: The Town of Denmark Town Board does hereby rescind Resolution 53 of 2022: The Town of Denmark Town Board authorizes the sponsorship of 5 Town of Denmark Residents @ a cost of \$97.00 each (\$485) for supplies & materials to attend Lewis County Search & Rescue EMT Course.

Resolution ____ of 2022: The Town of Denmark Town Board authorizes the sponsorship of 5 Town of Denmark Residents at a cost of \$235.00 each for a total cost \$1175 for supplies & materials to attend Lewis County Search & Rescue EMT Course. Further the Board authorizes the transfer of \$1175 from Supervisor’s Salary line A1220.1 to Town Board Contractual line A1010.41

- I. Executive Session for Contractual Issue

Motion to adjourn