

A regular meeting of the Town of Denmark Town Board was held on April 18, 2022, at the Town of Denmark Municipal Building. A Zoom meeting connection was provided for the interested public to attend the meeting remotely if they wished, but due to a technology error the meeting was not recorded. The NYS Tug Hill Commission offered their assistance and expertise to set up the meeting for the Town of Denmark Town Board. The link for the meeting was posted on the Town of Denmark website, the three US Post Offices located in the Town and was provided to the media.

The meeting was opened by Supervisor Doyle at 6:00pm. Supervisor Doyle led those in attendance in reciting the Pledge of Allegiance.

In attendance were the following officials: Councilman Fred Wadsworth Councilman Frank Fazio, exits at 8:29pm, reenters at 8:31pm Supervisor Scott Doyle Councilman Peter Jones Councilwoman Darlene Rowsam Town Clerk Prudence Greene, exits at 6:28pm reenters at 7:10pm Deputy Town Clerk Susan Kirch-Corey, exits at 6:28 reenters at 7:10pm Supt. of Highways Patrick Mahar, exits at 6:28pm reenters at 7:10pm Assessor William Vargulick, exits at 6:28pm reenters at 7:10pm	Also in attendance: Deputy Supt. James Der Town Attorney James Burrows Robb and Christine Breyette; exit meeting at 6:06 pm Ronnie Vogt Ward Dailey, Lewis County Buildings & Codes Cindy Doyle Mark Souva, Village of Copenhagen Mayor Kim Vogt, Village of Copenhagen Trustee Candace Randall, Village of Copenhagen Attorney Shari Simmons  Attending remotely: Entering at 7:10pm Gary Ashline Julia Abbass – Watertown Daily Times
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Clerk Greene conducted a roll call of the Town Board as follows:

Councilman Wadsworth	Present
Councilman Fazio	Present
Councilman Jones	Present
Councilwoman Rowsam	Present
Supervisor Doyle	Present

Councilman Wadsworth made a motion, seconded for adoption by Councilman Jones, to approve the minutes of the March 21, 2022, meeting of the Town Board as prepared by Clerk Greene.

Roll call vote:

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

Councilman Fazio made a motion, seconded by Councilwoman Rowsam, to approve the prepared agenda.

Roll call vote:

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

**Public Comment:** Mr. Breyette would like to have water available for use on his parcel with new garage. The Town Board discussed cost of tapping in and usage of water; Mr. Breyette explained that only occasional use of water. Supt. Mahar added that the landowner is responsible from the connection to line. The Town Board must petition the Village to request an additional user be added and must be approved by DOH. Mr. Breyette advised that he is looking at a May/June construction on his garage and Mr. Daryl Zubriski would be doing the connection. Mr. Breyette inquired what the EDUs charge is for lots on Stoddard Road. Supt. Mahar explained the lines are not Town lines so we cannot charge. The Breyette’s exited the meeting at 6:06 pm

### Agenda Items:

Mr. Ward Dailey, Lewis County Building & Codes gave a presentation on the proposed Intermunicipal Agreement for Zoning Enforcement. Anyone looking for a Zoning Permit with a project in compliance with Town of Denmark Zoning Law would also walk away with their Building Permit. Anyone whose project is not in compliance with Town of Denmark Zoning Law would have their permit kicked back to the Town for the Zoning Board of Appeals. Solar and Wind projects would be per the Fee Schedule and stay with the Town; Sub-division fees would also stay with the Town. Mr. Dailey explained that the county currently has this agreement with nineteen (19) other municipalities, and it is working well. Flood Plain Administration would require an additional Intermunicipal Agreement. Councilman Wadsworth asked about reporting, Mr. Dailey explained that reports are issued monthly. With no further questions being asked, Mr. Dailey ends his presentation and exits the meeting at 6:24pm.

**LEWIS COUNTY**  
NEW YORK

**Building and Zoning Department**  
7600 North State Street  
Lowville, New York  
13367

Supervisor Doyle  
Town of Denmark  
3707 Roberts Road  
Carthage, New York  
13619

Supervisor Doyle,

Within the municipalities that have entered Intermunicipal agreements with the County of Lewis for administration and enforcement of Local Zoning laws

The county utilizes a uniform zoning application and fee schedule. A zoning permit cannot be issued until the local zoning law is satisfied

Applications that are presented to the county that are contrary to local law are denied, applicants are provided a "Letter of Referral" along with the denied zoning application to present to the Town Clerk who in turn schedules their appearance before the appropriate Board (Planning, ZBA, or Town Board)

Administration of the Towns Site Plan Review and Zoning Board of Appeals remains unchanged and under full authority of the Town to appoint

Only upon written documentation of the specific Boards approval of a denied zoning application, will this department issue a zoning permit

Town Zoning Fees Established by local law for projects subject to Site Plan Review such as Utility scale solar and wind Generation projects, are retained by the Town. Fees are remitted to the Town Clerk by the applicant upon Planning Board approval of the project

In these instances, the county will also assess a separate de minimis zoning Application fee of \$50 dollars

Regards,  
*Ward J. Dailey*  
Ward John Dailey  
Sr. Code Official  
O 315 377 2037  
C 315 405 6531  
F 315 377 3137  
warddailey@lewiscounty.ny.gov

**LEWIS COUNTY**  
NEW YORK

Lewis County is an equal opportunity provider, and employer. Complaints of discrimination should be made known to Lewis County Board of Legislators

March 24<sup>th</sup> 2022

**LEWIS COUNTY**  
1806

**OFFICE OF LEWIS COUNTY CODE ENFORCEMENT**  
7600 North State Street  
Lowville, New York 13367  
Telephone: (315) 376-5377  
Fax: (315) 377-3137

The Lewis County Building Codes Department enforces the Zoning and Land Use Laws as an accommodation to the towns and villages. The Zoning and Land Use Permit Applications may be obtained at the County Building Codes Department, Monday - Friday, 8:30 a.m. - 4:30 p.m.

**ZONING / LAND USE PERMIT FEE SCHEDULE**

Principal Structure		\$50.00
Multi-family dwelling	\$15.00 per living unit plus	\$50.00
Agricultural structure (new and new additions)		\$25.00
<i>(Where required by town law)</i>		
Additions to Buildings and Structures		
Under 144 square feet		\$25.00
Additions to Buildings and Structures and accessory structures		
144 square feet to 500 square feet		\$25.00
Additions to Buildings and Structures and accessory structures		
Over 500 square feet		\$50.00
If attendance of the zoning official is required at a <i>Town Board, Zoning Board of Appeals or Planning Board</i> meeting, the applicant will pay a per hour charge of		
		\$25.00
Questions on Subdivisions should be referred to the Town Clerk or Planning Board Chairman of the Town or Village.		
The above fee schedule only covers Zoning and Land Use permits. Town law determines the regulations and fees.		

**Building permits are also required for most all construction in Lewis County and are governed by state law.**

Roll call vote:

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

Supt. Pat Mahar, Assessor Bill Vargulick, Cindy Doyle, Deputy Supt. Jim Der, Town Clerk Prudence Greene, and Deputy Town Clerk Susan Kirch-Corey, all exit the meeting.

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Vote recorded as:

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

Returning to the regular meeting at 7:10 pm

Supt. Pat Mahar

Cindy Doyle

Deputy Supt. Jim Der

Assessor Bill Vargulick

Also joining via Zoom:

Town Clerk Greene

Gary Ashline

Deputy Town Clerk Corey

Julia Abbass – Watertown Daily Times

Councilman Wadsworth offered a resolution, seconded for adoption by Councilman Fazio, as follows:

**Resolution 66 Of 2022: Town of Denmark Town Board approves payments of General Fund Abstract #654, dated April 18, 2022, claim #'s 83 - 103, Total of all claims \$ 9,266.21.**

**Roll Call Vote:**

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

**Resolution 66 Of 2022 adopted 04.18.2022**

Councilwoman Rowsam offered a resolution, seconded for adoption by Councilman Fazio, as follows:

**Resolution 67 Of 2022: The Town of Denmark Town Board approves payments of Water District Abstract #79, dated April 18, 2022, claim # 6, Total of all claims \$471.00.**

**Roll Call Vote:**

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

**Resolution 67 Of 2022 adopted 04.18.2022**

Department Reports:

**Dog Control:** DCO Astafan provided a written report of his March 2022 activities. No comments or questions.

**Zoning and Planning:** The Planning Board did not hold a meeting in April due to lack of applications. Zoning Officer Lloyd Woodruff submitted a March 2022 Zoning Report. Three Zoning Permits were issued. No other activities were conducted.

Discussion was held on the need to compensate Deputy ZEO Kevin Gaines for covering ZEO Woodruff temporarily.

Councilman Jones offered a resolution, seconded for adoption by Councilman Wadsworth, as follows:

**Resolution 68 Of 2022: The Town of Denmark Town Board hereby sets the salary of Deputy Zoning Enforcement Officer Kevin Gaines at \$15.25 per hour for work he does in the absence of ZEO Woodruff for work performed in 2022. The Town of Denmark Town Board further directs that the money to pay Mr. Gaines be drawn from budget code B8010.1.**

**Roll Call Vote:**

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

**Resolution 68 Of 2022 adopted 04.18.2022**

Discussion about the potential IMA with Lewis County for Land Use and Zoning Administration was held.

Councilman Wadsworth made a motion, seconded by Councilman Fazio to Table the IMA with Lewis County until to the Regular May 2022 Town Board Meeting.  
Roll Call Vote:

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

Discussion held on fees.

**Assessor:** Mr. Vargulick briefly discussed the potential land to be annexed into the Village of Castorland. Clerk Greene reported that Village of Castorland Robin Grunert has not yet contacted her office to schedule the joint meeting, but it will potentially be in May.

Discussion was held on Real Property Tax Law Section 575-B. The Town Board continues to be concerned about the financial implications of changes to this law and its effect on special district taxes in the Town.

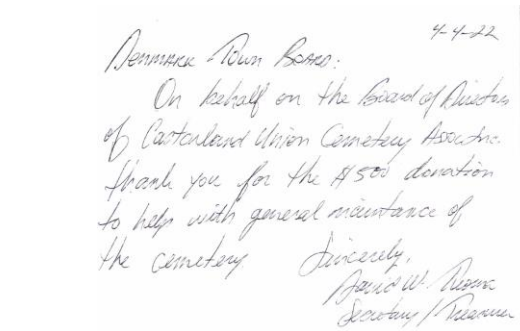
Assessor Vargulick spoke briefly about the Time Warner grievance. This has been filed State-wide. It is based on the idea that Time Warner considers themselves exempt from Roll Section 5 of the Tax Roll.

**Town Clerk:** Clerk Greene supplied the Town Board With her Clerk’s Report and Tax Collection Reports from March 2022.

Clerk Greene read aloud the following correspondence she had received prior to the meeting:  
Thank you note from Swinburne Cemetery for contribution.



Thank you note from Castorland Union Cemetery for contribution.



Thank you letter from Riverside Cemetery for contribution.

RIVERSIDE CEMETERY ASSOCIATION  
Cataract Street, PO Box 573  
Copenhagen, New York 13626

President:	Lewis Alexander	Board Members:	Sam Lundy
Vice-president:			Cynthia Priddell
Secretary/Treasurer:	Lesley Nevills		Deborah Shambo
			Berna Sheldine
			Frank Simmons

March 28, 2022

Town of Denmark Board  
3707 Roberts Road  
Carthage, NY 13619

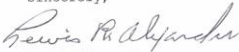
Dear Board Members,

We appreciate your generous contribution of \$500 to the Riverside Cemetery Association. We were awarded another grant from the NYS Division of Cemeteries for the sole use of stabilizing unsafe monuments. That work was completed by T. F. Wright & Sons last fall.

We have approached Ben Shambo to work another season on lawn maintenance. He said he would get back to us with a price soon. River of Life congregation has volunteered every year to help with spring and fall cleanups.

We are thankful for your continued support in helping us maintain the cemetery as a place of honor and respect for those who have gone before us.

Sincerely,

  
Lewis Alexander  
President

Letter dated 4/1/22, Floyd Lyng Post 723 American Legion, Request for \$200.00 for flags for veteran's graves.

Floyd Lyng Post 723  
American Legion  
Copenhagen, New York

April 1, 2022

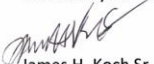
Town of Denmark:

Dear Sirs:

Floyd Lyng Post 723 requests a donation of at least Two Hundred Dollars to help cover the cost of Cemetery Grave Flags for the veteran graves in the Denmark Township. This year we put flags on about 300 graves, Cemeteries included Brady's farm, Hillcrest, Roberts road, Wilson Rd, and other locations flags cost us approx. 90 cent each. We supply 3' x 5' Polyester flags for Riverside, St Mary's, Roberts Road, Flags cost \$20.00 each. The Copenhagen 2<sup>nd</sup> graders and teacher's help flag Riverside and St. Mary's Cemeteries.

We lead off all Copenhagen parades and provide military burial honors.

We thank you for your support,

  
James H. Koch Sr.

Adjutant Post 723  
9746 Watson Rd  
Copenhagen NY 13626  
315-681-3566

Councilman Wadsworth offered a resolution, second for adoption by Councilman Fazio, as follows:

**Resolution 69 Of 2022: Town of Denmark Town Board hereby directs that a check be issued to American Legion, Floyd Lyng Post 723, Copenhagen NY, in the amount of \$200.00 from budget code A6510.4 to help cover the cost of flags purchased for veterans' graves.**

**Roll Call Vote:**

<b>Councilman Wadsworth</b>	<b>Aye</b>	
<b>Councilman Fazio</b>	<b>Aye</b>	
<b>Councilman Jones</b>	<b>Aye</b>	
<b>Councilwoman Rowsam</b>	<b>Aye</b>	
<b>Supervisor Doyle</b>	<b>Aye</b>	<b>Resolution 69 Of 2022 adopted 04.18.2022</b>

**RACOG Report:**

Submitted prior to the meeting by Mickey Dietrich for April 2022.

Councilman Wadsworth updated that the CGI videos are still being developed.

Clerk Greene discussed the increased threat of cyber-attacks. Clerk Greene contacted Advanced Business Systems and received a sales quote. Advanced Active Threat Hunting for Town Clerks office computers. Further discussion held on policy development for cyber security.



ADVANCED  
BUSINESS  
SYSTEMS  
INCORPORATED  
22811 County Route 51  
Watertown, NY 13601  
315-788-7989  
www.abscopiers.com

SALES QUOTE  
Sales Quote No: SQ953  
Date: 3/25/22  
Account No: 68844740

Bill To: DENMARK TOWN OF  
3707 ROBERTS ROAD  
CARTHAGE, NY 13619

Ship To: DENMARK TOWN OF  
3707 ROBERTS ROAD  
CARTHAGE, NY 13619

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Jesse Lennox		UPS	NET40	4/24/22

Notes

Item No	Description	Quantity	U/M	Price	Disc	Amount
MDR	Advanced Active Threat Hunting (Monthly)	1.00	EA	\$21.00	0.00	\$21.00
Subtotal						\$21.00
Discount						\$0.00
Freight						\$0.00
Sales Tax						\$0.00
Sales Order Total						\$21.00

Your acceptance of this quote and signature belows signifies acceptance of the above stated terms, items and prices. Pricing shown does not include sales tax. Hardware pricing is subject to change after fourteen days from the quote date.

If leasing or Haar, a signed agreement will be required before your order is processed. If purchasing, a 50% deposit will be required before your order is processed. Any order cancellations will be subject to a 20% restocking fee and will be at the discretion of ABS.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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Councilman Fazio offered a resolution, second for adoption by Councilwoman Rowsam, as follows:

**Resolution 70 Of 2022: The Town of Denmark Town Board hereby authorizes Town Clerk Prudence Greene to sign sales quote #SQ953, for Installation of Advanced Active Threat Hunting on the two desktop and one laptop computers used by the Town Clerks’ office for a price of \$21.00 per month. The Town Board further directs that the money for the monthly billing be taken from budget code A1410.4.**

Roll Call Vote:

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

Resolution 70 Of 2022 adopted 04.18.2022

Discussion was held on a coding error on the February 2022 Highway Abstract #694.

Councilman Wadsworth offered a resolution, seconded for adoption by Councilman Fazio, as follows:

**Resolution 71 Of 2022: Town of Denmark Town Board hereby rescinds resolution 60 of 2022 and further directs that February 21, 2022, Highway Abstract 694, voucher 34 payable to Doug Boshart be corrected to show expenditure code DA5130.42.**

Roll Call Vote:

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

Resolution 71 Of 2022 adopted 04.18.2022

**Supt. Of Highways:** Supt. Mahar updated the Board on the Highway Departments’ activities and provided a Voucher report and a Budget report.

Tree trimming on Halifax Rd and street sweeping have been completed by the highway department.

The department is getting ready to crush stone with Lyndaker Excavating.

Supt. Mahar discussed getting a PayPal account or credit card for expense purchases for times when a check or account billing is not acceptable. Supervisor Doyle will research. Discussion held.

Supt. Mahar requested Lyndaker Excavating stone crushing payment be expedited.

Councilman Wadsworth offered a resolution, seconded for adoption by Supervisor Doyle as follows:

**Resolution 72 Of 2022: The Town of Denmark Town Board hereby authorizes that a check payable Lyndaker Excavating be issued for payment after a bill has been submitted to the Town and reviewed by Supt. Mahar. The Town of Denmark Town Board further directs that the funds for this check be drawn from budget code DB5110.4 and that the claim be handled as a paid prior and included on the May 2022 Highway Department Abstract of Bills.**

**Roll Call Vote recorded as follows:**

<b>Councilman Wadsworth</b>	<b>Aye</b>	<b>Resolution 72 Of 2022 adopted 4.18.2022</b>
<b>Councilman Fazio</b>	<b>Aye</b>	
<b>Councilman Jones</b>	<b>Aye</b>	
<b>Councilwoman Rowsam</b>	<b>Aye</b>	
<b>Supervisor Doyle</b>	<b>Aye</b>	

Councilman Jones offered a resolution, seconded for adoption by Councilman Wadsworth, as follows:

**Resolution 73 Of 2022: Town of Denmark Town Board approves payments Highway Department, Abstract #696, dated April 18, 2022, claim #'s 68 -85, Total of all claims \$20,930.25.**

**Roll Call Vote:**

<b>Councilman Wadsworth</b>	<b>Aye</b>	<b>Resolution 73 Of 2022 adopted 04.18.2022</b>
<b>Councilman Fazio</b>	<b>Aye</b>	
<b>Councilman Jones</b>	<b>Aye</b>	
<b>Councilwoman Rowsam</b>	<b>Aye</b>	
<b>Supervisor Doyle</b>	<b>Aye</b>	

**Supervisor Report:**

Supervisor Doyle asked Supt. Mahar about the NYMIR Risk Assessment Review of November 2021.

- Supt. Mahar and Deputy Jim Der explained that Excavator certs are exempt.
- Supt. Mahar explained that a daily log is not in use.
- Water Dept. hydrant flushing was last done in 2021.
- Children at Play signs are in the process of being removed, there are not many left up.
- Garage use was approved by the Town Board in the past.

Councilwoman Rowsam asked Supt. Mahar about using a daily log. Supt. Mahar explained he is not in favor of using one.

Supervisor Doyle inquired about the location of “Child At Play” signs? Supt. Mahar explained they are on Vorce Rd, Zecher Rd, Ridge Rd possibly, and Old State Road.

Supervisor Doyle inquired about hydrant flushing, Supt. Mahar said they are done every May. Recorded as month/year.

Supervisor Doyle advised that the Ambulance & Fire contracts will have an increase of liability going forward.

Councilman Fazio voices concern with garage being used by employees during ‘off-time’ because of the potential for liability. Discussion was held. Supervisor Doyle would like to have a policy developed by the May regular meeting. Supt. Mahar noted that he will need to purchase additional tools for the Highway Garage if employees are not allowed to use their personal tools on Town property during non-



Prepared by Deputy Town Clerk Susan Kirch-Corey

Supervisor Doyle reports the Water District Capital Fund checking account closure is complete.

Supervisor Doyle reported that the Town's boiler piping concerns are being addressed. The John W Danforth Company was hired, and they are waiting for warmer weather before starting the work.

Councilman Wadsworth offered a resolution, seconded for adoption by Supervisor Doyle, as follows:

**Roll Call Vote:**

**Councilman Fazio** **Aye**

**Councilwoman Rowsam Aye**

**Supervisor Doyle** **Aye**

Supervisor Doyle suggested that funds be moved from budget code A1220.1 - Supervisor Salary to budget code A5132.4 - Garage Contractual once the invoice is received to cover those costs. He also suggested that a resolution be adopted.

**Resolution 75 Of 2022: The Town of Denmark Town Board adopts the Policy that all tire casing's that are unable to be capped or tires that are removed from equipment due to damage or wear will be disposed of at the time of replacement or rejection. Fees associated with disposal will be invoiced at the time of replacement/rejection as a cost of doing business, if the vendor won't take the tires, the Highway Department will take them to Lewis County Transfer Station for disposal.**

**Roll Call Vote:**

**Councilman Fazio** **Aye**

**Councilwoman Rowsam Aye**


**Supervisor Doyle** **Aye**

**Resolution 75 Of 2022 adopted 04.18.2022**

The Town Board held a discussion of the B.R. Johnson, LLC Quote # 438348.

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Customer

Town of Denmark  
3707 Roberts Road  
Carthage, NY 13619

Account Code

: DENMARK

Terms

: NET 30

Customer Job #

:

Salesperson

: Jim Vardell

Order Name

: Front entry

B.R. Johnson, LLC  
6800 7th Ave  
Carlisle, NY 13617  
Tel: 315-437-0275 Fax: 315-437-0271

Quote #

: 438348

Quote Date

: Mar 25, 2022

Expiration Date

: Apr 24, 2022

Ship To

Town of Denmark  
3707 Roberts Road  
Carthage, NY 13619

Purchase Order #

:

Shipped Via

: Installer (AKI)

Qty	Product Description	Unit Price	Extended Price
1	3070 WID BRU Stock 1-3/4" Birch F Hinge Only Clear RH (HNGE_ADO; LOCK_ADO_1811)	782.71	782.71
2	3070 WID BRU PC BRU/1811 CLR RH	341.62	683.24
1	Field Service	7,040.00	7,040.00

Pre-Tax Total

:

22,271.67

NY30 - NY Jefferson County Tax

:

0.00

Quote Total

:

22,271.67

\*Merchandise cannot be returned without prior written approval from BRJ. All stock merchandise will be subject to a minimum 35% re-stocking charge, special order material may not be returned for credit.

\*The following exclusions may or may not be applicable to this quote. Please verify if you have requested an option that has been excluded:

- Painting/Finishing
- Glass/Glazing
- Installation
- Wiring, conduit, wiring diagrams (other than manufacturer's standard issued installation instructions)
- Delivery on request material or hardware
- Aluminum doors, frames, & hardware for such
- Unloading, shipping or phased delivery of materials. (Tailgate delivery ONLY)

\*If the buyer's company requires a written purchase order and/or change order, material will not be ordered, fabricated, manufactured or shipped until BRJ is in receipt of signed written documents from the buyer.

\*If you have requested materials for the material on this quote, material will not be ordered, fabricated, manufactured or shipped until BRJ is in receipt of signed/approved submittals. Requests for shipment of material prior to receiving approved submittals will require that the buyer sign a BRJ Permit Material Release document, at which point the buyer is solely responsible for all sizes, quantities and specifications.

Please reference our Standard Terms and Conditions of Sale available at <http://www.bryjohnson.com/terms>

I accept this quote and have agreed to all aforementioned terms, conditions and exclusions, unless noted otherwise.

(PLEASE PRINT NAME) (TITLE)

(COMPANY NAME) (P.O. # IF REQUIRED)

(SIGNATURE) (DATE)

(CONTACT NAME IF DIFFERENT) (PHONE NUMBER)

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Printed Apr 11, 2022 2:30 PM  
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Councilman Fazio offered a resolution, seconded for adoption by Councilman Wadsworth, as follows:

**Resolution 76 Of 2022: The Town of Denmark Town Board hereby resolve to allow Supervisor Scott Doyle to sign quote # 438348 from B.R. Johnson, LLC in the amount of \$22,271.67 to replace the entry frames, hardware and exterior doors with auto operated doors and to replace the door and frames of interior doors including the Court Clerk’s office door, the Town Clerk’s office door, the DCO office door, and lower-level elevator door. The Town Board further directs that the funds to pay for this project be drawn from the American Rescue Plan Act (ARPA) funds received from the federal government.**

**Roll Call Vote:**

<b>Councilman Wadsworth</b>	<b>Aye</b>
<b>Councilman Fazio</b>	<b>Aye</b>
<b>Councilman Jones</b>	<b>Aye</b>
<b>Councilwoman Rowsam</b>	<b>Aye</b>
<b>Supervisor Doyle</b>	<b>Aye</b>

**Resolution 76 Of 2022 adopted 04.18.2022**

Supt. Mahar inquired if Quote #438348 also included a new lockset for the Highway Garage door. Supervisor Doyle responded that it did not, but that it could be paid for out of A5132.4.

Discussion was held about obtaining a quote from Northern Glass, Inc. for the Court Clerk Office Door (solid core door, bullet proof glass with pass through, secondary exit through the Town Clerk’s office) as this was not part of the original door quote.

Technology Upgrade, Councilman Wadsworth was still waiting for the update, hopefully next month.

Supervisor Doyle introduced to the Town Board a handbook for the Town of Denmark Code of Ethics that he has developed. Discussion was held. No action taken.

The Town Board discussed a complaint Mrs. Makuch brought to the Town Board during last month’s regular meeting. Supervisor Doyle has forwarded the complaint on to Lewis County Code Enforcement.

Supervisor Doyle reported the Verizon Jetpack did not work at his residence and it has been returned to Verizon with no cost to Town.

**New Business:**

Discussion held about getting a quote for siding and exterior repairs of the Town Municipal Building.

Discussion held on resurfacing or elevating the parking lot before having any marking work done on it.

Discussion held on exploring the possibility of expanding the parking area. Parking is at a premium at various times and can be a challenge.

Discussion held on the possibility of constructing a wind block to protect the new doors to be installed at front entrance.

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Discussion held about the proposal for Engineering Design and Bidding Services dated 4.15.2022 from Barton & Loguidice for the Town Municipal Building ADA Entrance Ramp, total cost of \$17,000.00. No action taken.

The Town Board discussed the Town of Denmark setting a standard of “Good Stewardship of Property” regarding grounds maintenance & clean-up. Supervisor Doyle requested that the old broom brushes be taken away if they are no longer being used, as well as the recliners in the tire pile.

Assessor Vargulick addressed the Town Board with information he learned at a Lewis County Assessors meeting. Assessor Vargulick informed the Town Board that the State has created a standard for how Green Energy is taxed. Assessor Vargulick will be using this model. Further discussion was held.

Assessor exits 8:59pm.


Discussion was held on a proposed contract with Danforth for maintenance of the current boiler system. The proposal is as follows:

Danforth Silver Protection	Attachment A
<p><b>This Agreement is made by and between:</b></p> <p><b>Contractor:</b> John W. Danforth Company 930 Old Dutch Road Victor, New York 14564</p> <p><b>Customer:</b> Town of Denmark Municipal Building 3707 Roberts Road, Carthage, NY 13619 Attention: Scott Doyle</p> <p><i>Herein after known as "Contractor"</i> <i>Herein after known as "Customer"</i></p> <p>Work to be performed at 3707 Roberts Road, Carthage, NY 13619.</p> <p>The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.</p> <p><b>Attachment "A":</b> Describes the level of service being provided by the Agreement. <b>Attachment "B":</b> Describes the limit of liability and the terms and conditions. <b>Attachment "C":</b> Describes the equipment covered by the Agreement.</p> <p>The service agreement price is \$2,193.00 covering the term from 5/1/2022 to 4/30/2023.</p> <p>This annual agreement shall continue in effect from year to year with an annual escalation rate of 3% unless either party gives written notice to the other of intention not to renew sixty (60) days before the anniversary date. This agreement will be invoiced on the first day that coverage begins for the annual term.</p> <p>The schedules attached to the Service Agreement constitute the entire Agreement between the Contractor and the Customer. The Service Agreement remains the property of Contractor and is provided for the Customer's use only. Any waiver, change or modification of any terms or conditions shall not be binding on Contractor unless made in writing and signed by authorized management of Contractor. Danforth reserves its right for an adjustment in contract time, price, or both, due to changing conditions relating to COVID-19, or any pandemic, epidemic, or disease outbreak.</p> <p>By:  By: _____ Thomas Phommamratt, Asset Protection Sales Professional</p> <p>Date: <u>4/7/2022</u> Date: _____</p> <p>➤ Extended Equipment Life ➤ Reduced Energy Consumption ➤ Provides a Cleaner, Healthier Environment ➤ Reduced Owning and Operating Costs</p> <p><b>Capital Budgeting Assistance:</b> We can assist in prioritizing your building needs by analyzing problem areas and making expert recommendations. Our vast experience in building systems allows us to take a holistic view of your facilities and help you achieve your operational goals.</p> <p><b>Quality Assurance Program:</b> Our quality assurance program ensures that the services being provided are at or above the level of services purchased. Danforth strives to exceed your expectations by providing quality, professional mechanical services with ongoing communication.</p> <p><b>Features</b></p> <ul style="list-style-type: none"><li>➤ Adherence to a Strict Code of Ethics and Standards</li><li>➤ Proactive Feedback</li><li>➤ Procedural Approach</li><li>➤ Ongoing Evaluation and Assessment</li><li>➤ Open Communication</li></ul> <p><b>Benefits</b></p> <ul style="list-style-type: none"><li>➤ Ensures Customer Satisfaction</li><li>➤ Improves Communication</li><li>➤ Provides Peace of Mind</li><li>➤ Ensures Accountability of Services</li></ul> <p><b>Preventative Maintenance Labor:</b> This includes job labor, travel labor, and all expenses required to clean, align, calibrate, tighten, adjust, and lubricate equipment. These activities are intended to extend equipment life and assure proper operating c and frames. Dirty air filters will cause your heating and cooling investment to work harder and consume more energy. In fact, dirty air filters can increase your energy bills by as much as 27%. Inefficient system operation caused by dirty air filters can result in frequent equipment repairs, and shortened equipment service life.</p> <p><b>Features</b></p> <ul style="list-style-type: none"><li>➤ Lubricants for Maintenance Tasks (Bearings, Motors)</li><li>➤ Chemicals</li><li>➤ Cleaning Supplies</li><li>➤ Filter Inspection, Cleaning, Replacement</li></ul> <p><b>Benefits</b></p> <ul style="list-style-type: none"><li>➤ Minimize Administrative Involvement</li><li>➤ Eliminates Inventory Costs</li><li>➤ Prevents Breakdowns, Failures, and Unexpected Bills</li><li>➤ Extended Equipment Life</li><li>➤ Reduced Energy Consumption</li><li>➤ Provides a Cleaner, Healthier Environment</li><li>➤ Reduced Owning and Operating Costs</li></ul>	<p><b>Professional Management:</b> This includes our administration of your custom-designed maintenance program. You will receive detailed reporting from our service technicians following each visit. You stay well informed without having to be directly involved in the upkeep of your equipment investment.</p> <p><b>Features</b></p> <ul style="list-style-type: none"><li>➤ Local Supervision</li><li>➤ Maintenance Performance Monitoring</li><li>➤ Performance Feedback</li><li>➤ Inventory Control of Parts and Materials</li></ul> <p><b>Benefits</b></p> <ul style="list-style-type: none"><li>➤ Reduced Resource Strain on Administration</li><li>➤ Lower Operating Cost</li><li>➤ Reduced Equipment Downtime</li><li>➤ Increased Efficiency</li></ul> <p><b>Test &amp; Inspect Labor:</b> Includes a professional inspection of all components listed in the inventory of equipment (Attachment C). This inspection ensures that the equipment is operating to specifications and identifies any doubtful or broken parts.</p> <p><b>Features</b></p> <ul style="list-style-type: none"><li>➤ Equipment Inspection</li><li>➤ Identification of Improper Operations</li><li>➤ Professional Assessment and Recommendations</li></ul> <p><b>Benefits</b></p> <ul style="list-style-type: none"><li>➤ Improved System Reliability</li><li>➤ Reduced Operating Issues</li><li>➤ Minimized Equipment Downtime</li><li>➤ Peace of Mind</li></ul> <p><b>Maintenance Supplies &amp; Filters:</b> This includes all required maintenance supplies to effectively implement our maintenance program as well as the necessary labor to inspect and change air filters and frames. Dirty air filters will cause your heating and cooling investment to work harder and consume more energy. In fact, dirty air filters can increase your energy bills by as much as 27%. Inefficient system operation caused by dirty air filters can result in frequent equipment repairs, and shortened equipment service life.</p> <p><b>Features</b></p> <ul style="list-style-type: none"><li>➤ Lubricants for Maintenance Tasks (Bearings, Motors)</li><li>➤ Chemicals</li><li>➤ Cleaning Supplies</li><li>➤ Filter Inspection, Cleaning, Replacement</li></ul> <p><b>Benefits</b></p> <ul style="list-style-type: none"><li>➤ Minimize Administrative Involvement</li><li>➤ Eliminates Inventory Costs</li><li>➤ Prevents Breakdowns, Failures, and Unexpected Bills</li></ul> <p>➤ <b>Cleaning</b> - Coil Surfaces, Fan Impellers and Blades, Electrical Contacts, Burner Orifices, Passages and Nozzles, Pilot and Igniter, Cooling Tower Baffles, Basin, Sump, and Float, Chiller, Condenser, and Boiler Tubes</p> <p>➤ <b>Aligning</b> - Belt Drives, Drive Couplings, Air Fits</p> <p>➤ <b>Calibrating</b> - Safety Controls, Temperature and Pressure Controls</p> <p>➤ <b>Tightening</b> - Electrical Connections, Mounting Bolts, Pipe Clamps, Refrigerant Piping Fittings, Damper Sections</p> <p>➤ <b>Adjusting</b> - Belt Tension, Refrigerant Charge, Super Heat, Fan RPM, Water Chemical Feed and Feed Rate, Burner Fuel/Air Ratios, Gas Pressure, Set Point of Controls and Limits, Compressor Cylinder Unloaders, Damper Close-off, Sump Floats</p> <p>➤ <b>Lubricating</b> - Motors, Fan and Damper Bearings, Valve Stems, Damper Linkages, Fan Vane Linkages</p> <p><b>Attachment B</b></p> <p><b>Terms and Conditions</b></p> <ol style="list-style-type: none"><li>Contractor agrees to perform all work professionally and to furnish only materials of good quality.</li><li>The customer provides reasonable access to all areas and equipment, and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.</li><li>All maintenance tasks and non-emergency repair or replacement will be performed during the Contractor's normal working hours.</li><li>The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.</li><li>The Contractor may charge the customer for emergency calls made at the customer's request where no defect is found.</li><li>The customer agrees to pay and be responsible for any additional gross amount of any present or future salary, fee, expense, value-added, or other similar tax, however designated, applicable to the price, sale or delivery of any products, services or the work furnished hereunder or for their use by Contractor on behalf of the customer whether such tax shall be local, state, or federal in nature. <b>The will include but not be limited to the recovery, recycling, reclamation, handling and disposal of all refrigerants, and the additional costs incurred for refrigerant tax and/or increased costs due to shortages.</b></li><li>The Contractor assumes all equipment covered is in maintainable condition, by accepting the Agreement. For repairs found necessary during the initial inspection or the initial seasonal start-up, a repair proposal is submitted for Customer's approval. If the repair proposal is declined, the non-maintainable items will be eliminated from the maintenance Agreement and the Agreement price adjusted accordingly or the Agreement may be canceled or otherwise revised.</li><li>Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydraulic and pneumatic pumps, structural supports and other non-moving parts, are not included in this Agreement.</li><li>If the equipment covered is altered, modified, changed or moved this Agreement may be adjusted accordingly or terminated.</li></ol> <p><b>Limitations of Liability and Indemnities</b></p> <ol style="list-style-type: none"><li>The Contractor is not liable for damage or loss caused by delay in installation or interrupted service due to a fire, flood, explosive substance in the air, strike/lockout, dispute with workmen, liability to obtain material or services, commission, war, act of nature, or any other cause beyond Contractor reasonable control.</li><li>In no event, whether as a result of breach of contract, or any tort including negligence or otherwise is the Contractor or its suppliers, employees or agents liable for any special, consequential, incidental, or penal damage including, but not limited to, lost profits, cost of substitute products, facilities, services or replacement power, down time costs, lost profits, or claims of Buyer's customers for such damages.</li><li><b>No other warranty expressed or implied liability is given and no other affirmation of Contractor, by word or action, shall constitute a warranty. This warranty is expressly in lieu of any other express or implied warranty including any implied warranty of merchantability of fitness, and any other obligation on the part of Contractor.</b></li><li>The Contractor's liability, if any, upon any warranty, either expressed or implied, is limited to the replacement of defective materials and correction of faulty workmanship which is in violation of local, state, or federal building codes at the time of performance of the work by the Contractor.</li></ol>

Attachment C

Equipment List:

Qty	Type	Manuf.	Model	Serial
1	Boiler	Weil McLain	78 Series 1	N/A
1	Boiler	Weil McLain	78 Series 1	N/A
1	Split System	Nortek	VSA1BD4M1SN24K	VSG1906052042
1	Split System	Rheem	WA1360BJINA	W201940358



danforth  
JOHN W. DANFORTH COMPANY

Included: Pumps • Power Plants • Industrial Gas Condensers • Turbines & Air and Water Pollution Control  
Controlled Pressure Steamboilers • Pulp Mills • Complex W&S and Irrigation Service

**BUFFALO, ROCHESTER AND SYRACUSE**  
**SERVICE RATES EFFECTIVE MAY 1, 2021**

HVAC & PLUMBING SERVICE RATE PER HOUR	NON-CONTRACT CUSTOMER	CONTRACT CUSTOMER
Straight Time	\$ 113.50 /Hour	\$ 101.50 /Hour
Overtime (1-1/2 time)	\$ 155.25 /Hour	\$ 140.00 /Hour
Holidays (double time)	\$ 178.50 /Hour	\$ 163.25 /Hour

**REPAIR WARRANTIES:**  
1 Year - Parts  
30 Days - Labor

**TRUCK CHARGE:**  
\$55 per vehicle or \$1.10/per mi. after 50 mi.

Councilwoman Rowsam offered a resolution, seconded for adoption by Supervisor Doyle, as follows:

**Resolution 77 Of 2022: The Town of Denmark Town Board does hereby resolve to allow Supervisor Scott Doyle to sign an agreement with the John W. Danforth Company (Danforth Silver Protection) for \$2,193.00 for 1 year of system maintenance of the existing boiler system including two (2) Model 78 Series 1 Weil McLain boilers, a VSA1BD4M1SN24K Nortek split system, and a WA1320BJINA Rheem split system. The Town Board further directs that the funds to pay for this agreement be drawn from budget code A5132.4.**

Roll Call Vote:

Councilman Wadsworth	Aye	
Councilman Fazio	Aye	
Councilman Jones	Aye	
Councilwoman Rowsam	Aye	
Supervisor Doyle	Aye	Resolution 77 Of 2022 adopted 04.18.2022

Supervisor Doyle spoke with the Town Board about the need for a salt storage building. Supervisor Doyle received a proposal from Hybrid Building Solutions at the request of Supt. Mahar. The proposed salt storage building would hold around 6,000 lbs. of salt. Total Cost \$529,591.00. The quote does not include site prep, drainage, stone, or excavation.

Supervisor Doyle informed the Town Board that because the cost of the salt storage building is so high, he did speak with Megan Krokowski, a Lewis County Community Development Specialist, about grants. Ms. Krokowski confirmed that Lewis County will assist the Town of Denmark with grants.

Supervisor Doyle requested permission to seek further funding opportunities with Northern Border Regional Commission.

Councilman Wadsworth made a motion, seconded by Councilman Fazio giving Supervisor Doyle authority to speak with Northern Border Regional Commission (NBRC) for funding opportunities.

Roll Call vote:

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Abstains

Supervisor Doyle advised the Town Board that Cindy Doyle would offer her labor, free of charge, for planting and upkeep of the flower planter in front of the Town Municipal Building, if a budget were available for the purchase of dirt and flowers.

Councilman Wadsworth offered a resolution, seconded for adoption by Councilwoman Rowsam as follows:

**Resolution 78 Of 2022: The Town of Denmark Town Board hereby directs that \$500.00 be moved from the General Fund Balance to A5132.4 for the purpose of providing funds for the purchase of**

flowers, soil, and other necessary items for the flower planter in front of the municipal building. Roll Call Vote recorded as follows:

Councilman Wadsworth	Aye	
Councilman Fazio	Aye	
Councilman Jones	Aye	
Councilwoman Rowsam	Aye	
Supervisor Doyle	Abstains	Resolution 78 Of 2022 adopted 4.18.2022

Mr. Der made a request to the Town Board on behalf of Mrs. Der. Mrs. Der, a member of the Town of Denmark Planning Board, would like to attend the Black River Water Shed Conference in June if the Town would pay her registration fee.

Councilman Fazio offered a resolution, seconded for adoption by Councilman Wadsworth as follows:

**Resolution 79 Of 2022: The Town of Denmark Town Board hereby authorizes Planning Board member Debra Der to attend the Black River Watershed Conference on 6.08.2022 and further directs that the money for her registration be paid by the Town from budget code B8020.4 and further directs that this payment be recorded on the General Fund Abstract.**

Roll Call Vote recorded as follows:

Councilman Wadsworth	Aye	
Councilman Fazio	Aye	
Councilman Jones	Aye	
Councilwoman Rowsam	Aye	
Supervisor Doyle	Aye	Resolution 79 Of 2022 adopted 4.18.2022

Councilman Wadsworth made a motion to adjourn the meeting, seconded by Councilman Jones.

Roll Call Vote:

Councilman Wadsworth	Aye
Councilman Fazio	Aye
Councilman Jones	Aye
Councilwoman Rowsam	Aye
Supervisor Doyle	Aye

Meeting adjourned at 9:09pm.

Susan Kirch-Corey  
Town of Denmark Deputy Town Clerk